

**Robertson County Board of Education
Special Board Meeting Minutes
September 14, 2016
6:30 pm**

Present: Board Members –John Burns-Chair, Angie Knarr, Marsha Jones-vice, Lauren Hughes, Wendell Haag, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden

Others-Jamey Johnson-principal; community members-Kaylen Price, Alan Lainhart; students-Travis Holder, Gracie Houchens, Madison Tucker, C.J. McKee, Sierra Maybrier; Parents-Miranda McKee, Damion Houcherns, Lakieta Houchens, Cadi Tucker, Missy McKee, Lisa Maybrier

Meeting was called to order by Chairman- Dr. John Burns at 6:30. All members present.

**APPROVAL OF AGENDA
BOARD ITEM 91416-1**

Motion was made by Mrs. Knarr and seconded by Mr. Haag to approve the agenda.

VOTE: 5-0

RECOGNIZE STUDENTS OF THE MONTH

The following students of the month were recognized and encouraged to keep up the good work: Gracie Houchens, Trey Commodore, Madison Tucker, Travis Holder, Sierra Maybrier, and CJ McKee.

**MOTION TO RECESS
BOARD ITEM 91416-2**

Motion was made by Mrs. Jones and seconded by Mrs. Knarr to take a three minute recess.

VOTE: 5-0

REPORTS

PRINCIPAL`S REPORT-Jamey Johnson

Mr. Johnson, Principal, reviewed the school 30/60/90 day plan with the board. Most of the items is focusing on the results from the standards audit last spring. He will continue to add items and update items on this plan as the year continues.

DPP REPORT\INSTRUCTIONAL SUPERVISOR-Holly Linville

Mrs. Holly Linville, D.P.P./IS, presented an attendance report to the board stating that attendance at month one (1st twenty days of school) was 97.76%. Current enrollment is at 367. She also reported to the board that some teachers are doing amazing things with the Chromebooks. The Lexia and Reading Plus programs are up and running again this year.

FINANCE OFFICER`S REPORT-Tracy Teegarden

Miss Teegarden, Finance Officer, presented a Finance Officer's report and monthly financial report for August 2016 to the Board. An available cash balance of each fund was discussed, total fund cash balance, total revenues and disbursements for the month, and a cash flow projection up through the end of December 2016 was reviewed by Board members. The Board reviewed the general fund monthly financial report showing percentages of revenues and expenditures on a year to date and monthly basis.

STATE ASSISTANCE REPORT-Holly Linville

Mrs. Holly Linville reported a state assistance report for Mrs. Docter stating that they have been updating college and career ready numbers within the data war room, and that Mrs. Nancy Burns with KDE has been working in the classrooms almost every day.

SUPERINTENDENT REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, reported to the board that the test scores from last year will be publically released on September 29, 2016. The school will be recognizing students by group recognition on October 3, 2016 for test scores. Individual recognition will be later this year before testing begins this year. On October 4, 2016 the school will be having a day for the kids.

APPROVAL OF AUGUST 16, 2016 AND SEPTEMBER 7, 2016 SPECIAL BOARD MEETING MINUTES BOARD ITEM 91416-3

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the August 26, 2016 and September 7, 2016 special board meeting minutes. VOTE: 5-0

APPROVE BILLS AND CLAIMS BOARD ITEM 91416-4

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the September bills and claims. VOTE: 5-0

APPROVE/ACKNOWLEDGE TRAVEL/TRIP REQUESTS/PERSONNEL ACTIONS/FUNDRAISERS BOARD ITEM 91416-5

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the following travel/trip requests/personnel actions/fundraisers: VOTE: 5-0

Travel Requests:

Sept. 14, 2016-Joyce Massey-Healthcare Coordinator Conference-Lexington, Ky.
Sept. 22, 2016-Diana Wells-Regional Planning Bd. MT-Maysville, Ky.
Sept. 30, 2016-Tamara Leadingham-VI training-Lexington and Paintsville, Ky
Oct. 24-26, 2016-Thomas Mitchell-KCEA, KDE, PD for CE directors-Louisville, Ky.

Trip Requests:

Preschool/Kindergarten-October 2016-R Farm/Fire Station-Maysville, Ky.
Oct. 5, 2016-FFA-Regional FFA Convention-Frank Gifford-Morehead, Ky.
Oct. 18-21, 2016-FFA-National FFA Convention-Frank Gifford- Indianapolis, Indiana

Acknowledge Personnel Actions

Hired Certified Sub - Dawn Landreau-Linville-pending board paperwork
Hired Certified Sub-Michael Appleman II-pending board paperwork

Fundraiser Requests:

FCCLA-Pie Fundraiser-Brandi Thayer-Oct. 12-26, 2016
Senior Class of 2017-Work Bingo at VFW-Friday and Sunday evenings Sept. 23 thru March
2017-Brandi Thayer
Class of 2018-Fish Fry/Quarter Auction-Aaron Massey-November 4, 2016

CONSIDER APPROVING CAPITAL FUNDS REQUEST FOR THE 2016-2017 SCHOOL YEAR

BOARD ITEM 91416-6

Motion was made by Mrs. Hughes and seconded by Mrs. Knarr to approve the capital funds request for the 2016-2017 school year in the amount of \$140,000. VOTE: 5-0

CONSIDER APPROVING WORKING BUDGET FOR THE 2016-2017 SCHOOL YEAR

BOARD ITEM 91416-7

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve the working budget for the 2016-2017 school year as presented with a total budget contingency of 12.99%. VOTE: 5-0

DISCUSS/CONSIDER APPROVING WORK BASE LEARNING PROGRAM FOR THE 2016-17 SCHOOL YEAR

BOARD ITEM 91416-8

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the work base learning program for the 2016-17 school year. VOTE: 5-0

DISCUSS/CONSIDER APPROVING CHILD ABUSE AND NEGLECT PROGRAM FOR 2016-2017 SCHOOL YEAR

BOARD ITEM 91416-9

Motion was made by Mrs. Hughes and seconded by Mrs. Knarr to approve a child abuse and neglect program for the 2016-2017 school year. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING EARLY CHLDHOOD MOA FOR THE 2016-2017 SCHOOL YEAR
BOARD ITEM 91416-10**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the early childhood MOA for the 2016-2017 school year. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING BUS BUYING PARTICIPATION RESOLUTION FOR 2016-2017 SCHOOL YEAR
BOARD ITEM 91416-11**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve a bus buying participation resolution for the 2016-2017 school year. The resolution states: **A RESOLUTION OF THE BOARD OF EDUCATION AUTHORIZING THE EXECUTION OF AN EQUIPMENT LEASE AND SECURITY AGREEMENT BETWEEN THE KENTUCKY INTERLOCAL SCHOOL TRANSPORTATION ASSOCIATION AND THE BOARD PROVIDING FOR THE ACQUISITION OF SCHOOL BUSES FOR AND ON BEHALF OF THE BOARD.** VOTE: 5-0

**DISCUSS/CONSIDER APPROVING LEASE WITH QUENCH FOR LUNCHROOM ICE MACHINE
BOARD ITEM 91416-12**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve a 3 year lease with Quench for the lunchroom ice machine. VOTE: 5-0

COMMUNICATIONS

Kaylen Price presented to the board her observations of the school district.

**ADJOURNMENT
BOARD ITEM 91416-13**

Motion was made by Mrs. Jones and seconded by Mrs. Knarr to adjourn the meeting. Time: 8:48 pm VOTE: 5-0

_____ Board Chair

_____ Secretary

_____ Date

