

**Robertson County Board of Education
Board Meeting Minutes
November 19, 2018
6:30 pm**

Present: Board Members –John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Wendell Haag, Kevin Dotson, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assistant Principal—Aaron Massey, Assistant Superintendent/DPP--Holly Linville, Board Attorney--Ray Bogucki

Others: Treva Woods, Linda Ishmael, Becky Schalch, Karen Graves, Ashlee Shugars, Tiffany Turner, Carrie Highlander, Brittany Fite, Lisa Highlander, Carolyn Highlander, Michelle Workman, John Workman, Jaye Workman, Cheyanne Lee, Leighton Lee, Kody Koeftoner

Meeting was called to order by Chairman- Dr. John Burns at 6:32 pm.

APPROVAL OF AGENDA

BOARD ITEM 111918-1

Motion was made by Mr. Dotson and Mr. Haag to approve the agenda.

VOTE: 5-0

RECOGNIZE STUDENTS

The following students of the month were recognized by the Board and encouraged to continue their good work: Jasmine Ketterer, Billy Highlander, Hadleigh Linville, Brandon Earlywine, Michael Webster, and Carolyn Highlander.

MOTION TO RECESS

BOARD ITEM 111918-2

Motion was made by Mrs. Jones and seconded by Mr. Haag to recess for three minutes.

VOTE: 5-0

REPORTS

ASSISTANT PRINCIPAL-Aaron Massey

Mr. Massey, Assistant Principal, presented the Principal's report to the Board stating that the teachers had a valuable data day on November 6, 2018. The school is preparing for a safe schools audit that they will have on December 3, 2018. A report will be presented to the Board following the audit.

ASSISTANT SUPERINTENDENT/DPP REPORT-Holly Linville

Mrs. Linville, Assistant Superintendent/DPP, reported to the Board attendance at month 3 is at 96.04%. The year to date attendance average is 96.81%. Current enrollment is at 398. She has submitted a 21st century grant that would bring the district revues of \$675,000 over a five-year period if awarded. The lead report has been submitted to KDE as well.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Miss Teegarden, Finance Officer, presented information to the Board reviewing a finance officer report for October 2018, a monthly financial report showing amounts budgeted and percent used up through October 2018, and all bills and claims for November 2018. An updated audit report was provided to the Board with revisions on page 55 for fiscal year ending 2018.

BOARD ATTORNEY'S REPORT-Ray Bogucki

Ray Bogucki, Attorney, updated the Board with the multi-stack meeting and update on the easements for Deming property parcels.

PLC PRESENTATIONS

The Board heard PLC presentations by the following teachers: Karen Graves, Tiffany Turner, Linda Ishmael, Treva Woods, Ashlee Shugars, and Deana Rosenthal.

SUPERINTENDENT'S REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, presented to the Board that Mr. Massey has reworked the school schedule for delays. The school had a great Veterans Day program. Wyatt Cooper will be attending the Kidspirit awards in New York. The school is going to write an equipment grant for some new ovens. The school is in need of some more sub bus drivers. January 2, 2019 will be the organizational meeting at 5:15pm.

APPROVAL OF BOARD MEETING MINUTES

BOARD ITEM 111918-3

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the October 15, 2018 special board meeting minutes.

VOTE: 5-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 111918-4

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the November 2018 bills.

VOTE: 5-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 111918-5**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the following fundraisers/travel requests/out of state trips/building use requests and acknowledge personnel actions.

VOTE: 5-0

Travel Request

11/2/18—Tamara Leadingham to EL training in Frankfort, KY

11/13/18—Billie Jo Gifford to STLP at Morehead State University in Morehead, KY

11/15/18—Tamara Leadingham to VI training in Ashland, KY

11/16/18—Billie Jo Gifford to Regional DTC meeting in Carter County, KY

11/18/18-11/21/18—Tamara Leadingham to special education training in Louisville, KY

School Related Student Trip Requests

10/19/18—Frank Gifford to take FFA students to Regional FFA Day in Mount Sterling, KY

11/13/18—Billie Jo Gifford to take STLP students to Regional Competition in Morehead, KY

11/14/18—Cayeann Cowan to take Academic Team to FCH in Flemingsburg, KY

11/15/18—Cayeann Cowan to take Academic Team to FCH in Flemingsburg, KY

11/16/18—Deana Rosenthal and Ashlee Shugars to take 4th grade to NKU for a STEM day in Alexandria, KY

11/17/18—Sherry Myers to take Archery students to MCHS for archery shoot in Maysville, KY

11/29/18—Lauren Hughes, Nikki Johnson, Sandy Dischar to take Pre-K and Kindergarten students to Santa Claus Lane in Brooksville, KY

12/5/18—Karen Graves, Tiffany Turner, and Treva Woods to take 3rd and 5th grades to Lexington Opera House in Lexington, KY

School Related Student Out of State Trip Requests

None.

School Fundraisers

Holly Linville to have a dance for the Attendance Awards.

2018-2019 School Year—Robertson County Athletic Boosters to sell T-Shirts, Polos, Pullovers, Sweatshirts

11/20/18-11/27/18--Mr. Miller and the Class of 2020 to do No Sale Donations

12/10/18-12/14/18—Cathy Stewart and Sandy Dischar and the Class of 2024 to do Christmas Candy Grams

Building Use Request

12/5/18—Felicia Felice and the RCS Band to use the cafeteria and stage area for a band concert

12/6/18—Robertson County Head Start to use the cafeteria and stage area for a Christmas Play

Personnel

New Hire:

Full Time Instructional Assistant: Christy Hesler

Certified Substitutes: Brandy Wilson (pending meeting all board requirements)

Classified Substitutes: Joseph Bane

DISCUSS/CONSIDER APPROVING PARTIAL PAYMENT TO TRACE CREEK CONSTRUCTION FOR CONSTRUCTION PROJECT BOARD ITEM 111918-6

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve partial payment to Trace Creek Construction for construction project.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING FMLA FOR EMPLOYEE EFFECTIVE 11-10-18 BOARD ITEM 111918-7

Motion was made by Mrs. Jones and seconded by Mr. Dotson to approve FMLA for employee effective 11-10-18.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING KETS 1ST OFFER OF ASSISTANCE FOR 2018-2019
BOARD ITEM 111918-8**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve KETS 1st offer of assistance for \$3,133.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING TO SURPLUS WASHER/DRYER FROM THE
KITCHEN**

BOARD ITEM 111918-9

Motion was made by Mr. Haag and seconded by Mr. Dotson to approve to surplus washer/dryer from the kitchen.

VOTE: 5-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO
KRS61.810(1)(b) TO DISCUSS FUTURE ACQUISITION OR SALE OF REAL
PROPERTY AND POSSIBLE LITIGATION. EXECUTIVE SESSION IS NECESSARY
DUE TO LIKELIHOOD THAT PUBLIC DISCUSSION COULD AFFECT THE VALUE
OF THE PROPERTY OR LITIGATION.**

BOARD ITEM 111918-10

Time Entered: 8:03 pm

Motion was made by Mrs. Jones and seconded by Mr. Dotson to enter into executive session pursuant to KRS61.810(1)(b) to discuss future acquisition or sale of real property and possible litigation. Executive session is necessary due to likelihood that public discussion could affect the value of the property or litigation.

VOTE: 5-0

CONSIDER MOTION TO RE-ENTER OPEN SESSION.

BOARD ITEM 111918-11

Time Out: 8:17 pm

Motion was made by Mr. Dotson and seconded by Mr. Haag to re-enter open session.

VOTE: 5-0

**CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN
EXECUTIVE SESSION.**

BOARD ITEM 111918-12

None.

COMMUNICATIONS

BOARD ITEM 111918-13

None.

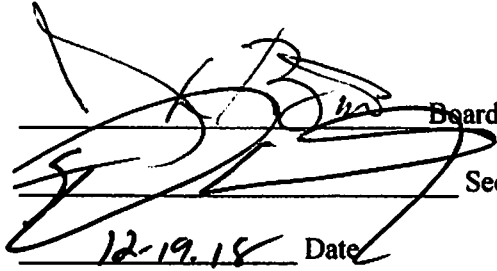
ADJOURNMENT

BOARD ITEM 111918-14

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to adjourn the meeting.

Time: 8:19 pm

VOTE: 5-0

 Board Chair
Secretary
12-19-18 Date