

**Robertson County Board of Education**  
**Board Meeting Minutes**  
**October 17, 2016**  
**6:30 pm**

Present: Board Members –John Burns-Chair, Angie Knarr, Marsha Jones-vice, Lauren Hughes, Wendell Haag, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden

Others-Jamey Johnson-principal; Laurie Docter and Nancy Burns -KDE; parents-Sally Burns, Jessica Cantrell, Amber Stines, Casey Stines, Wanda Murray, Al Murray, Jennifer Wert, Michael Adamson, Jessica Cooper, Shanda Gay; students-Alanis Cantrell, Brody Stines, Eli Stines, Kailynn Wert, Chloe Adamson, Joseph Burns, Brooklynn Cooper, Keegan Allen, Carson Gay; Employees-Becky Schalch, Michelle Tanner, Karen King, Treva Woods; Denise Keen-district auditor

Meeting was called to order by Chairman- Dr. John Burns at 6:32. All members present.

**APPROVAL OF AGENDA**  
**BOARD ITEM 101716-1**

Motion was made by Mrs. Jones and seconded by Mrs. Knarr to approve the agenda.

VOTE: 5-0

**RECOGNIZE STUDENTS OF THE MONTH**

The following students of the month were recognized and encouraged to keep up the good work: Kailynn Wert, Eli Stines, Carson Gay, Brooklynn Cooper, Alanis Cantrell, and Joseph Burns.

**MOTION TO RECESS**  
**BOARD ITEM 101716-2**

Motion was made by Mrs. Jones and seconded by Mr. Haag to take a three minute recess.

VOTE: 5-0

**REPORTS**

**PRINCIPAL'S REPORT-Jamey Johnson**

Mr. Johnson, Principal, presented his Principal's report to the board which included reviewing the school report card with the Board. He spoke about what areas the school focused on for academic improvements last year and where there is room for improvement this year.

**DPP REPORT\INSTRUCTIONAL SUPERVISOR-Holly Linville**

SSAC member Brooklynn Cooper presented the DPP/IS report to the Board for Mrs. Holly Linville stating the school has seen a 1.6% increase in attendance since this time last year. The current attendance percentage is at 97.52% and college and career ready (CCR) percentage is at

48%. The CCR percentage is four times more this year compared to where the school was last year at month two.

### **FINANCE OFFICER`S REPORT-Tracy Teegarden**

Miss Teegarden, Finance Officer, presented a Finance Officer`s report and monthly financial report for September 2016 to the Board. An available cash balance of each fund was discussed, total fund cash balance, total revenues and disbursements for the month, and a cash flow projection up through the end of December 2016 and June 2017 was reviewed by Board members. The Board reviewed the general fund monthly financial report showing percentages of revenues and expenditures on a year to date basis.

### **STATE ASSISTANCE REPORT-Laurie Docter and Nancy Burns**

Laurie Docter and Nancy Burns, KDE Education Recovery Specialist, presented a state assistance report to the Board congratulating the Robertson County School District and everyone involved with the school system on their test scores. Mrs. Docter reported that the Engage New York reading materials are coming in, and that the district has two mobile Chromebook carts up and running. Teachers are really jumping on Board with the implementation of the Chromebooks.

### **SUPERINTENDENT REPORT-Sanford Holbrook**

SSAC member Keagan Allen presented Mr. Holbrook`s Superintendent report to the Board stating that the school district will be having an auction on November 5, 2016 at 10:00am to sell parcel #2 at the Deming site with a reserved bid. The management review for the school to come off state assistance is scheduled for April 11 – 12, 2017. We have received approval from KDE to purchase a new International 72 passenger bus #1927. Congratulations to Miss Teegarden and Mr. Johnson on the district audit report and 2015-2016 audit conducted by auditor Denise Keene.

### **PLC PRESENTATIONS-Tiffany Turner**

Fifth grade teacher, Tiffany Turner, presented a PLC presentation to the Board stating how grades K-12 are working to improve writing with a new writing system that will help with on demand writing scores as well. Mrs. Nancy with KDE has been a great help with getting this new writing system started and in place

### **APPROVAL OF SEPTEMBER 14, 2016 SPECIAL BOARD MEETING MINUTES BOARD ITEM 101716-3**

Motion was made by Mrs. Hughes and seconded by Mr. Haag to approve the September 14, 2016 special board meeting minutes. VOTE: 5-0

### **APPROVE BILLS AND CLAIMS BOARD ITEM 101716-4**

Motion was made by Mrs. Hughes and seconded by Mr. Haag to approve the October bills and claims. VOTE: 5-0

**APPROVE/ACKNOWLEDGE TRAVEL/TRIP REQUESTS/PERSONNEL  
ACTIONS/FUNDRAISERS  
BOARD ITEM 101716-5**

Motion was made by Mrs. Hughes and seconded by Mr. Haag to approve the following travel/trip requests/personnel actions/fundraisers: VOTE: 5-0

**Travel Requests:**

Sept. 22, 2016-Kim Roberts-VI training-Paintsville, Ky.  
Oct. 12, 13, 26, 27, and 28, 2016-Tamara Leadingham-VI training, DOSE Mgs, Preschool-Ashland, Ky.  
Oct. 14, 2016-Diana Wells-FRYSC planning committee-25 year celebration-Morehead, KY  
Oct. 24-26-Diana Wells-FRYSC Fall Institute-Louisville, Ky.  
Nov. 1, 2016-Diana Wells-FRYSCKY-25 Year Celebration-Morehead, Ky.

**Out of State Trip Requests:**

Oct. 18-21, 2016-FFA-National FFA Convention-Frank Gifford- Indianapolis, Indiana

**Acknowledge Personnel Actions**

Hired Certified Sub – Khrysten Childers-Linville-pending board paperwork

**Fundraiser Requests:**

Halloween Dance-Kristi Wooldridge-6<sup>th</sup> grade class fund-October 21, 2016  
Santa Shop-Holly Linville-Staff for student awards-Dec. 12-16, 2016

**DISCUSS/CONSIDER APPROVING 2015/16 AUDITED ANNUAL FINANCIAL  
REPORT  
BOARD ITEM 101716-6**

Motion was made by Mrs. Hughes and seconded by Mrs. Knarr to approve The 2015/16 Audited Annual Financial Report presented by Denise Keene, district auditor. VOTE: 5-0

**DISCUSS/CONSIDER BLUEGRASS KESCO CONTRACT  
BOARD ITEM 101716-7**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve the KESCO contract for 2016/17 school year. VOTE: 5-0

**REVIEW PROCEDURES FOR EVERY STUDENT SUCCEEDS ACT PROCEDURES  
06.32 AP.1, AP.21, 09.12 AP.1, AND 09.121 AP.1**

Board reviewed procedures for every student succeeds act including: 06.32 AP.11, AP.21, 09.12 AP.1, and 09.121 AP.1.

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS  
61.810(1) (B) TO DISCUSS STUDENT POLICY. DISCUSS CONFIDENTIAL  
INFORMATION OF STUDENT. EXECUTIVE SESSION IS NECESSARY DUE TO  
INVOLVEMENT OF STUDENT AND CONFIDENTIALITY.  
BOARD ITEM 101716-8**

Motion was made by Mrs. Jones and seconded by Mrs. Knarr to enter executive session pursuant to KRS 61.810(1) (b) to discuss student policy and confidential information of a student.

Time: 7:35 pm

VOTE: 5-0

**CONSIDER MOTION TO RE-ENTER OPEN SESSION  
BOARD ITEM 101716-9**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to re-enter open session.

Time: 8:26

VOTE: 5-0

**CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN  
EXECUTIVE SESSION  
BOARD ITEM 101716-10**

Motion was made by Mrs. Hughes and seconded by Mr. Haag to take disciplinary action against the student due to violation of student policy 09.423.

**COMMUNICATIONS**

None

**ADJOURNMENT  
BOARD ITEM 101716-11**

Motion was made by Mrs. Jones and seconded by Mrs. Knarr to adjourn the meeting.

Time: 8:32 pm

VOTE: 5-0

\_\_\_\_\_ Board Chair

\_\_\_\_\_ Secretary

\_\_\_\_\_ Date

