

**Robertson County Board of Education  
Board Meeting Minutes  
March 20, 2023  
6:00 pm**

Present: Board Members – John Burns-Chair, Marsha Jones-Vice, Wendell Haag, Darlene Gifford, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, DPP/IS – Aaron Massey, Principal—Shanda Gay

Others- Jason Case

Meeting was called to order by Dr. John Burns at 6:03 pm. All members present.

**ADOPT AGENDA**

**BOARD ITEM 32023-1**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve agenda.

VOTE: 5-0

**REPORTS**

**PRINCIPAL'S REPORT- Shanda Gay**

Mrs. Gay, Assistant Principal, presented to the Board that end of assessments was last week and the ACT test has been taken by juniors. The circus is coming back, and the state testing will be in May.

**DPP/INSTRUCTIONAL SUPERVISOR'S REPORT-Aaron Massey**

Mr. Massey, IS/DPP, presented to the Board current enrollment is at 476 and 19 head start students. The attendance YTD attendance average is at 93.61%.

**FINANCE OFFICER'S REPORT-Tracy Teegarden**

Ms. Teegarden, Finance Officer, presented to the Board the total fund ending cash balance at the end February 28, 2023 and the general fund 1 ending cash balance as February 28, 2023. The district did have to make the bond payment by 3/1/23 and will be reimbursed by The Bank of New York after the payment is received from the IRS. The district has had some large unexpected expenses with bus repair and HVAC repair.

**SUPERINTENDENT'S REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, presented to the Board current bonding potential and possible building project.

**APPROVAL OF BOARD MEETING MINUTES**

**BOARD ITEM 32023-2**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the February 20, 2023 regular board meeting minutes.

VOTE: 5-0

**APPROVE BILLS AND CLAIMS**

**BOARD ITEM 32023-3**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve all bills and claims.

VOTE: 5-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS**

**BOARD ITEM 32023-4**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

**Travel Request**

2/28/23- Tamara Leadingham-Jones to professional development in Frankfort, KY

3/17/23- Tamara Leadingham-Jones to professional development in Morehead, KY

3/21/23- Tamara Leadingham-Jones to professional development in Morehead, KY

3/24/23- Tamara Leadingham-Jones to professional development in Ashland, KY

**School Related Student Trip Requests**

3/13/23- HS Softball to St. Patrick in Maysville, KY

3/14/23- MS Volleyball to Nicholas County, KY

3/16/23- HS Softball to Harrison County, KY

3/17/23- Archery to the NASP state tournament in Louisville, KY

3/21/23- HS Baseball to St. Patrick in Maysville, KY

3/22/23- MS Volleyball to St. Patrick in Maysville, KY

3/22/23- HS Baseball to Paris, KY

3/25/23- MS Baseball to Bracken County, KY

3/25/23- Archery to the KHSAA regional tournament in Flemingsburg, KY

3/25/23- Track team to Brooksville, KY

3/27/23- MS Volleyball to Fleming County, KY

3/29/23- MS Volleyball to Mason County, KY

4/10/23- HS Volleyball to Pendleton County, KY

4/13/23- HS Softball to Bracken County, KY  
4/15/23- HS Softball to Calvary Christian in Kenton County, KY  
4/19/23- HS Softball to Nicholas County, KY  
4/19/23- MS Volleyball to Augusta in Bracken County, KY  
4/20/23- MS Baseball to Paris, KY  
4/20/23- HS Softball to Newport, KY  
4/22/23- HS Softball to Paris, KY  
4/24/23- MS Baseball to Fleming County, KY  
4/24/23- HS Softball to Richmond Model in Richmond, KY  
4/25/23- HS Baseball to Nicholas County, KY  
4/26/23- HS Baseball to Calvary Christian in Kenton County, KY  
4/27/23- MS Volleyball to Bath County, KY  
4/28/23- HS Baseball to Bracken County, KY  
5/1/23- HS Baseball to St. Patrick in Maysville, KY  
5/5/23- HS Softball to Menifee County, KY  
5/10/23- HS Baseball to Augusta in Bracken County, KY  
5/12/23- Fourth grades to State Capitol in Frankfort, KY

### **Out of State Trip Requests**

4/21/23- HS Softball to Manchester, OH  
4/28/23- Art class to the Cincinnati Art Museum in Cincinnati, OH

### **School Fundraisers**

3/24/23- Athletics to do a fish fry fundraiser.  
3/27/23-3/31/23- Scholastic Book Fair fundraiser.  
3/29/23-4/17/23- 1<sup>st</sup> Grade to do butter braids bread fundraiser.

### **Building Use Request**

3/24/23- Jordan Massey, Athletic Director, to hold fish fry for an athletic fundraiser and utilize the cafeteria and kitchen.

5/8/23- 4-H and Samantha Saunders to hold Cloverbud Camp Orientation in the cafeteria.

5/23/23- 4-H and Samantha Saunders to hold 4-H Camp #1 Orientation in the cafeteria.

5/25/23- 4-H and Samantha Saunders to hold 4-H Camp #2 Orientation in the cafeteria.

### **Student Fees**

None.

### **Personnel**

#### **New Hire: (pending all board requirements)**

Stephanie Holbrook- Certified Substitute

Brandi Flack- Assistant Softball Coach

Jennifer Mains- Assistant Track Coach

Lindsay Brunner- Interim Assistant Principal

#### **Resignations:**

Ashley Linville

#### **DISCUSS/CONSIDER APPROVING CONTRACT WITH KEENE AUDITING SERVICE FOR 22-23 SCHOOL YEAR**

##### **BOARD ITEM 32023-5**

No action.

#### **DISCUSS/CONSIDER APPROVING SURPLUS OF TWO SCHOOL BUSES LOCCATED BEHIND THE DEMING GYM AT PUBLIC AUCTION**

##### **BOARD ITEM 32023-6**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve to surplus bus # 30 and bus # 28 located at Deming Gym and sell at public auction.

VOTE: 5-0

#### **DISCUSS/CONSIDER APPROVING VISION LEARNING CONTRACT FOR SPECIAL NEEDS STUDENT**

##### **BOARD ITEM 32023-7**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve vision learning contract for special needs student.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING TRAUMA INFORMED/TRAUMA SENSITIVE SCHOOLS IMPLEMENTATION PLAN**

**BOARD ITEM 32023-8**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the trauma informed/trauma sensitive schools implementation plan.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING AMENDED SALARY SCHEDULE**

**BOARD ITEM 32023-9**

Motion was made by Mr. hag and seconded by Mrs. Gifford to approve the amended salary schedule as presented.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING 23-24 PAY DATE SCHEDULE**

**BOARD ITEM 32023-10**

Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve the 23-24 pay date schedule as presented.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING RCS GRADUATION DATE FOR THE CLASS OF 2023 FOR MAY 19 @ 7:00PM @ RCS GYMNASIUM**

**BOARD ITEM 32023-11**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve the RCS graduation date for the class of 2023 for May 19 at 7:00 pm in the RCS gymnasium.

VOTE: 5-0

**ADJOURNMENT**

**BOARD ITEM 32023-12**

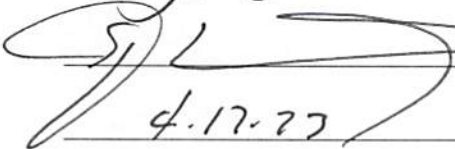
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adjourn the meeting.

**Time: 7:41 pm**

VOTE: 5-0



Board Chair



Secretary

4.17.23

Date

