

**Robertson County Board of Education  
Board Meeting Minutes  
June 20, 2022  
6:00 pm**

Present: Board Members –John Burns-Chair, Marsha Jones-Vice, Brandy Sutton, Darlene Gifford, Superintendent/Board Secretary – Sanford Holbrook, DPP/IS – Aaron Massey, Treasurer – Tracy Teegarden, Assistant Superintendent/Principal—Jonathan Slone

Meeting was called to order by Chairman John Burns at 6:00 pm. All members present except Mr. Haag.

**APPROVAL OF AGENDA  
BOARD ITEM 62022-1**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the agenda.

VOTE: 4-0

**REPORTS**

**ASSISTANT SUPERINTENDENT/PRINCIPAL'S REPORT-Johnathan Slone**

Mr. Slone, Assist. Sup. /Principal, presented to the Board that they are currently busy filling positions at RCS and working on the master schedule. They are planning professional development trainings for teachers.

**DPP/INSTRUCTIONAL SUPERVISOR'S REPORT-Aaron Massey**

Mr. Massey, D.P.P./IS, presented the Board that he is working on end of the year reports that have to be submitted by 6/30/22. He recently attended a reading training in Bowling Green, KY that was very beneficial. The new reading program will help to close reading gaps.

**BOARD ATTORNEY'S REPORT-Claire Estill**

None.

**FINANCE OFFICER'S REPORT-Tracy Teegarden**

Ms. Teegarden, Finance Officer, presented to the Board the total fund ending cash balance at the end May 2022 and the general fund 1 ending cash balance as May 31, 2022. The finance department has currently been working on preparing for year-end close and processing final payrolls for the year.

**SUPERINTENDENT'S REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, presented to the Board that Mr. Hester will be donating \$30,000 for an RCS sign and gave an update on how the Tenco summer workforce program is going. There will be a new E sports team this school year. Mr. Holbrook reported that there will be some employees who would be over contract days.

**APPROVAL OF BOARD MEETING MINUTES**

**BOARD ITEM 62022-2**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the May 23, 2022 special board meeting minutes.

VOTE: 4-0

**APPROVE BILLS AND CLAIMS**

**BOARD ITEM 62022-3**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve all bills and claims.

VOTE: 4-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS**

**BOARD ITEM 62022-4**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 4-0

**Travel Request**

6/13/2022- Stephanie Thomas to KyCL Literacy PD in Bowling Green, KY

6/13/2022- Lauren Hughes to KyCL Literacy PD in Bowling Green, KY

6/13/2022- Aaron Massey to KyCL Literacy PD in Bowling Green, KY

6/13/2022- Rebecca Schalch to KyCL Literacy PD in Bowling Green, KY

6/13/2022- Grace Massey to KyCL Literacy PD in Bowling Green, KY

6/14/2022- Thomas Mitchell to KDE Bus Driver Trainer Update in Morehead, KY

6/16/2022- Thomas Mitchell to KyCL Literacy PD in Bowling Green, KY

6/16/2022- Trisha Dice to KyCL Literacy PD in Bowling Green, KY

6/16/2022- Shanda Gay to KyCL Literacy PD in Bowling Green, KY

6/15/22-6/17/22- Tamara Leadingham-Jones to Preschool PD in Louisville, KY

6/20/22-6/22/22- Tamara Leadingham-Jones to Behavioral Conference PD in Louisville, KY

6/24/2022- Lindsay Brunner to KyCL Literacy PD in Bowling Green, KY

7/22/2022- Aaron Massey to DAC & BAC PD in Frankfort, KY

7/22/2022- Shanda Gay to DAC & BAC PD in Frankfort, KY

8/1/22-8/5/22- Stephanie Thomas to Orton-Gillingham training in Ashland, KY

8/1/22-8/5/22- Lauren Hughes to Orton-Gillingham training in Ashland, KY

8/1/22-8/5/22- Shanda Gay to Orton-Gillingham training in Ashland, KY

8/1/22-8/5/22- Lindsay Brunner to Orton-Gillingham training in Ashland, KY

9/23/22-9/24/22- Jen O'Daniel to KWLA World Languages PD in Lexington, KY

**School Related Student Trip Requests**

6/23/2022- Summer School 1 to attend the Fleming County Pool in Flemingsburg, KY

6/24/2022- FRYSC to take students to Wendt's Wildlife Adventure in Carlisle, KY

**Out of State Trip Requests**

None.

**School Fundraisers**

None.

**Building Use Request**

None.

**Student Fees**

None.

**Personnel**

New Hires:

Rebecca Schalch, Certified Elementary Teacher

Garrette Koeninger, Certified Music Teacher

Dylan Montgomery, Certified Math Teacher

Retirements: Treva Woods & Rodney Massey

**DISCUSS/CONSIDER APPROVING OF ASSURANCES FOR 22-23 CERTIFIED EVALUATION PLAN  
BOARD ITEM 62022-5**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve assurances for 22-23 certified evaluation plan.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING PART TIME .5 ASST. PRINCIPAL POSITION AT RCS**

**BOARD ITEM 62022-6**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve part time .5 assistant principal position at RCS.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING 22-23 PAY DATE SCHEDULE**

**BOARD ITEM 62022-7**

Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve 22-23 pay date schedule as presented.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING BOND OF DEPOSITORY WITH BANKS FOR 22-23**

**BOARD ITEM 62022-8**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve bond of depository for 22-23 with Peoples Bank and Commercial Bank for CD.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING 22-23 FIDELITY BONDS**

**BOARD ITEM 62022-9**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve 22-23 fidelity bonds.

VOTE: 4-0

**DISCUSS/ CONSIDER APPROVING FOR 22-23 SCHOOL INSURANCE PROPOSAL**

**BOARD ITEM 62022-10**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve 22-23 school insurance proposal submitted by Reed Brothers Insurance, Inc.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING STUDENT ACCIDENT INSURANCE COVERAGE FOR 22-23**

**BOARD ITEM 62022-11**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve student accident insurance coverage with Scholastic Insurers totaling \$6, 193.50 for 22-23 school year.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING INCIDENT RESPONSE PLAN  
BOARD ITEM 62022-12**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve incident response plan.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING 22-23 AMENDMENT SALARY SCHEDULE  
BOARD ITEM 62022-13**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve 22-23 amendment salary schedule as presented.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING FRYSC CENTER ASSISTANCE 22-23  
BOARD ITEM 62022-14**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve FRYSC center assistant for 22-23 including job description and salary schedule as presented.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL LAU PLAN  
ENGLISH LEARNERS  
BOARD ITEM 62022-15**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve Robertson County School LAU plan.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING 1<sup>ST</sup> READING OF POLICY & PROCEDURES AS  
RECOMMENDED BY KSBA  
BOARD ITEM 62022-16**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve 1<sup>st</sup> reading of policy & procedures as recommended by KSBA.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING FOR A SCHOOL DOCUMENTARY BY SANDY  
MCLEOD & GINI RETICKER  
BOARD ITEM 62022-17**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve for a school documentary by Sandy McLeod & Gini Reticker.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING IN JOINING WITH OTHER KENTUCKY  
SCHOOL DISTRICTS IN THE OPIOID LAWSUIT  
BOARD ITEM 62022-18**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve joining with other Kentucky school districts in the opioid lawsuit.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING 21-22 SUPT. EVALUATION  
BOARD ITEM 62022-19**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the 21-22 Supt. Evaluation.

VOTE: 4-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS 61.810  
(1)(b) EXECUTIVE SESSION IS NECESSARY DUE TO DISCUSSION OF PERSONNEL  
BOARD ITEM 62022-20**

**TIME IN: 6:54pm**

Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve to enter executive session pursuant to KRS 61.810(1)(b) executive session is necessary due to discussion of personnel.

VOTE: 4-0

**RETURN TO OPEN SESSION  
BOARD ITEM 62022-21**

**TIME OUT: 7:56pm**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve returning to open session.

VOTE:4-0

**CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN  
EXECUTIVE SESSION  
BOARD ITEM 62022-22**

None.

**COMMUNICATIONS  
BOARD ITEM 62022-23**


None.


**ADJOURNMENT  
BOARD ITEM 62022-24**

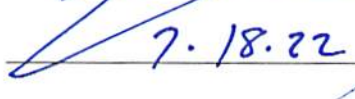
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adjourn the meeting.

**Time: 7:57 pm**

VOTE: 4-0

  
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Board Chair

  
\_\_\_\_\_  
Secretary

  
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Date