

**Robertson County Board of Education  
Special Board Meeting Minutes  
July 22, 2021  
6:00 pm**

Present: Board Members –John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Wendell Haag, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, DPP/IS – Aaron Massey

Others: None

Meeting was called to order by Chairman- Dr. John Burns at 6:00 pm.

**APPROVAL OF AGENDA  
BOARD ITEM 72221-1**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to adopt the agenda.

VOTE: 4-0

**REPORTS**

**PRINCIPAL**

None.

**DPP/INSTRUCTIONAL SUPERVISOR-Aaron Massey**

Mr. Massey, DPP/Instructional Supervisor, presented to the Board how he will now be the new school Director of Pupil Personnel and Instructional Supervisor. They have currently been working to fill open positions as RCS for the upcoming school year.

**FINANCE OFFICER'S REPORT-Tracy Teegarden**

Miss Teegarden, Finance Officer, presented to the Board the general fund 1 ending cash balance as of June 30, 2021 and an updated ending balance after pre-paids and receivables have been entered for FY 21. The finance department has currently been working on quarterly reports, end of school year reports, working with the district auditor, and completion/submission of annual financial report that is due to KDE by July 25, 2021.

**SUPERINTENDENT'S REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, discussed with the Board an update on ESSER III funding plans. A stakeholder survey has been sent out for feedback on plans for spending. Currently working on adjustments with staff on new assignments and positions.

**DISCUSS/CONSIDER APPROVING 21-22 AMENDED SALARY SCHEDULE**

**BOARD ITEM 72221-2**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve amended salary schedule 21-22. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING OUR NEW SCHOOL BOARD ATTORNEY**

**BOARD ITEM 72221-3**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve Claire Estill as the new school board attorney. VOTE: 4-0

**BOARD ATTORNEY'S REPORT-Fox, Wood, Wood & Estill**

Claire Estill, Board Attorney, introduced herself to the Board and is happy to get started working with the district. Her or someone from their firm will be in attendance at every board meeting.

**DISCUSS/CONSIDER APPROVING SUPT. HOLBROOK AS ACTING INTERIM PRINCIPAL OF ROBERTSON COUNTY SCHOOLS UNTIL NEW PRINCIPAL IS HIRED**

**BOARD ITEM 72221-4**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve Sanford Holbrook as the interim principal of the Robertson County School until the new school principal is hired. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING A NEW FIDELITY BOND**

**BOARD ITEM 72221-5**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the new school bookkeeper's fidelity bond at \$100,000 for 21-22. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING TO SURPLUS BUS 29 OF ROBERTSON COUNTY SCHOOLS**

**BOARD ITEM 72221-6**

Motion was made by Mrs. Jones and seconded by Mr. Haag for approval of surplus bus #29. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING SECOND READING OF KSBA POLICIES AND PROCEDURES UPDATE FOR 21-22**

**BOARD ITEM 72221-7**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve of 2<sup>nd</sup> reading on KSBA recommended policy updates. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING DISTRICT ASSURANCES FOR FEDERAL PROGRAMS**

**BOARD ITEM 72221-8**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve district assurances for federal programs for 21-22. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL MIDDLE SCHOOL CODE OF CONDUCT**

**BOARD ITEM 72221-9**

Motion was made by Mr. Haag and seconded by Mrs. Jones to table middle school student code of conduct. VOTE: 4-0

**REVIEW FORMS OF PROCEDURES DEALING WITH ROBERTSON COUNTY SCHOOL FINANCE & PERSONNEL DEPARTMENT**

**BOARD ITEM 72221-10**

Review of finance & personnel department forms procedure updates.

**DISCUSS/CONSIDER APPROVING COMMUNITY EDUCATION GRANT, CHANGING COMMUNITY ED DIRECTOR POSITION TO CLASSIFIED FROM CERTIFIED**

**BOARD ITEM 72221-11**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the Community Education Grant contract and changing the position from certified to classified for the 21-22 school year. VOTE: 4-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS 61.810(1)(b) TO DISCUSS LAND SALE AND POSSIBLE LITIGATION. EXECUTIVE SESSION IS NECESSARY DUE TO DISCUSSION OF DEVALUE PROPERTY SALE AND LEGAL ACTIONS**

**BOARD ITEM 72221-12**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve entering executive session pursuant to KRS61.810(1)(b) to discuss land sale and possible litigation. Executive session is necessary due to discussion of devalue of property sale and legal actions. Entered executive session at 6:54 pm. VOTE: 4-0

**CONSIDER MOTION TO RE-ENTER OPEN SESSION**

**BOARD ITEM 72221-13**

Motion was made by Mr. Haag and seconded by Mrs. Jones to re-enter open session at 7:28 pm. VOTE: 4-0

**DISCUSS MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION**

**BOARD ITEM 72221-14**

Motion was made by Mrs. Jones and seconded by Mr. Haag to support law firm with other public schools in resolution and to hold an auction September 4, 2021 on entire bus garage at Deming property. VOTE: 4-0

**COMMUNICATIONS**  
**BOARD ITEM 72221-15**


None.


**ADJOURNMENT**  
**BOARD ITEM 72221-16**


Motion was made by Mr. Haag and seconded by Mrs. Jones to adjourn the meeting.

Time: 7:30 pm

VOTE: 4-0

  
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Board Chair

  
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Secretary

  
8.12.21 Date