

**Robertson County Board of Education  
Board Meeting Minutes  
February 17, 2020  
6:00 pm**

Present: Board Members –John Burns–Chair, Marsha Jones–Vice, Wendell Hagg, Darlene Gifford, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assistant Superintendent/DPP – Holly Linville, Principal-- Aaron Massey, School Board Attorney – Ray Bogucki

Others: Jessica Cooper, Shelly Collins, and Laura Stillwell

Meeting was called to order by Chairman- Dr. John Burns at 6:00 pm.

**APPROVAL OF AGENDA  
BOARD ITEM 21720-1**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to adopt the agenda.

VOTE: 4-0

**RECOGNIZE STUDENTS**

The following students of the month were recognized: Ada-Layne Allison, Evan Ellis, Nate Gray, Morgan Rhoades, Miguel Delgado, Cristina Castelletti, Emily Stillwell, Jayden Ison, Wayde Woods, Destiny Cook, Ian Marsh, and Brooklynn Cooper.

**MOTION TO RECESS  
BOARD ITEM 21720-2**

Motion was made by Mrs. Jones and seconded by Mr. Haag to recess for three minutes.

VOTE: 4-0

**REPORTS**

**PRINCIPAL-Aaron Massey**

Mr. Massey, Principal, presented the Principal's report to the Board stating that they are getting in classrooms as much as possible. They are currently working on class assignments for next year. Jill Howard has been helping work with 1<sup>st</sup> and 2<sup>nd</sup> grades.

**ASSISTANT SUPERINTENDENT/DPP REPORT-Holly Linville**

Mrs. Linville, Assistant Superintendent/DPP, reported to the Board that current enrollment is at 404. Attendance at month 6 was at 93.43%. Administration is currently looking at student numbers for next year and class assignments. There are 33 seniors this year and a projected kindergarten number of 23 for next year. Field testing will begin next week. Every student will be assigned a different test.

**FINANCE OFFICER'S REPORT-Tracy Teegarden**

Miss Teegarden, Finance Officer, presented information to the Board reviewing a finance officer report for January 2020, a monthly financial report showing amounts budgeted and percent used up through January 2020, and all bills and claims.

**BOARD ATTORNEY'S REPORT-Ray Bogucki**

Mr. Bogucki, Board Attorney, is attending city meeting tonight representing the district since it is at the same time.

**SUPERINTENDENT'S REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, presented to the board that the new school bus purchased by the district should be delivered by next week. The Tenco grant/program at RCS was discussed with the Board.

**APPROVAL OF BOARD MEETING MINUTES**

**BOARD ITEM 21720-3**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the January 8, 2020 special board meeting minutes, January 8, 2020 organizational meeting minutes, and January 24, 2020 special board meeting minutes.

VOTE: 4-0

**APPROVE BILLS AND CLAIMS**

**BOARD ITEM 21720-4**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve all bills and claims.

VOTE: 4-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/STUDENT FEES/PERSONNEL ACTIONS**

**BOARD ITEM 21720-5**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the following fundraisers/travel requests/out of state trips/building use requests/student fees and acknowledge personnel actions.

VOTE: 4-0

**Travel Request**

2/11/2020, 2/14/2020, 2/21/2020- Tammy Leadingham to Updates & Knowledge meetings in Ashland and Maysville, KY

2/12/2020- Teresa Green to K-12 Connection meeting in Lexington, KY

2/12/2020- Veronica McConnell to K-12 Connection meeting in Lexington, KY

2/21/2020- Billie Gifford to Regional DTC meeting in Grayson, KY

2/24/2020- Susannah Treese to KEDC in Lexington, KY

2/24/2020- Tiffany Gallagher to KEDC in Lexington, KY

2/26/2020-2/27/2020- Michelle Tanner to ACT Math Prep in Richmond, KY

3/4/2020, 3/6/2020, 3/18/2020, 3/27/2020- Tammy Leadingham to Teacher Waiver and VI Updates & Knowledge meetings in Berea, Maysville, and Morehead, KY

3/18/2020-3/20/2020- Michelle Tanner to ACT Math Prep in Frankfort, KY

4/6/2020-4/10/2020- Valerie Creasman to Infinite Campus Training in Lexington, KY

4/9/2020- Billie Gifford to State STLP Competition in Lexington, KY

5/7/2020- Billie Gifford to YMCA in Maysville, KY

#### **School Related Student Trip Requests**

1/11/2020- Sherry Myers & Archery to Archery shoot in Mason Co., KY

2/4/2020- Tammy Leadingham to take seniors to Cynthiana Post Office for passport cards in Cynthiana, KY

2/7/2020- Sherry Myers to take Archery for shoot in Florence, KY

2/8/2020- Sherry Myers to take Archery for shoot in Harrison Co., KY

2/15/2020- Sherry Myers to take Archery for shoot in Williamstown, KY

2/11/2020- Staci Johnson to take SSAC to senior citizen's building for community education project in Mt. Olivet, KY

2/19/2020- Trisha Dice to take students to D & A Wholesale to tour facility in Maysville, KY

2/22/2020- Sherry Myers & Archery to archery 3D shoot in Cynthiana, KY

2/29/2020- Angela Craig to take band members to competition in Mt. Sterling, KY

3/3/2020- Sarah Jones & Gear Up to take students to Lexington, KY

3/4/2020- Lenita Henderson to take FBLA to Regional Competition in Morehead, KY

3/11/2020 Trisha Dice to take students to KY Career Center in Maysville, KY

3/20/2020- Sherry Myers to take junior & senior girls to Cinderella's Closet in Erlanger, KY

4/9/2020- Billie Gifford to take STLP students to compete at state level in Lexington, KY

5/7/2020- Billie Gifford to take AR students to YMCA in Maysville, KY

### **School Related Student Out of State Trip Requests**

3/20/2020-3/26/2020- Tammy Leadingham to take seniors on a Bahama Cruise

4/9/2020 Mrs. Cowan to take students on overnight zoo trip in Cincinnati, OH

### **School Fundraisers**

2/1/2020-3/13/2020- FCCLA members to do Poppin' Popcorn fundraiser

2/3/2020-2/12/2020- MS Cheer to do Valentine Candy Gram fundraiser

2/19/2020-3/13/2020- Band to do a Rada Cutlery fundraiser

2/26/2020-3/11/2020- 3<sup>rd</sup>-5<sup>th</sup> grade elementary to do Yankee Candle fundraiser

3/2/2020-3/31/2020- Class of 2024 to do Little Caesars pizza kits fundraiser

3/27/2020- Holly Linville & Staci Johnson to do Junior Homecoming Dance fundraiser

Current through April 30, 2020- Kristy Allison and Class of 2023 donation fundraiser

### **Building Use Request**

Deming/Robertson County Schools Alumni Association to utilize RCS cafeteria to hold an alumni banquet on 5/23/2020.

### **Student Fees**

None.

### **Personnel**

*New Hires:*

### **Classified Staff:**

Heaven Herrington Sub (pending all board requirements)

Jaime Burton Instructional Assistant

Shannon Schalch Head Softball Coach

Samantha Hensley Assistant Softball Coach

Certified Sub:

Kimberly Hinson (pending all board requirements)

Lindsay Brunner (pending all board requirements)

Resignations:

James Stewart Effective: 2/10/2020

**DISCUSS/CONSIDER APPROVING CONSTRUCTION CONTRACT FOR LIGHTING  
RETRO TO 2-4-2020**

**BOARD ITEM 21720-6**

Motion was made by Mr. Haag and seconded by Mrs. Jones for approving sports light project construction contract with Musco Sports Lighting, LLC retro-active to 2/4/2020.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING PAYMENT TO ALT 32 FOR CONSTRUCTION  
PROJECT**

**BOARD ITEM 21720-7**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve payment to Alt 32 for architect services on sports lights project in the amount of \$21,172.50.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING TO TOSHIBA LEASE FOR COPIERS**

**BOARD ITEM 21720-8**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve Toshiba copier lease retro-active to 1/13/2020 for copier/printer in board of education office.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING ESCROW AGREEMENT FOR OLD DEMING  
PROPERTY**

**BOARD ITEM 21720-9**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve of Escrow agreement for Deming property bond.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING PAYMENT OF ESCROW AGREEMENT TO FRANKLIN TRUST BANK  
BOARD ITEM 21720-10**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve payment to Franklin Trust Bank for escrow account of 2014 series bond at Deming property in the amount of \$172,313.03. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING 19-20 FINANCIAL AUDIT WITH DENISE KEENE  
BOARD ITEM 21720-11**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve audit proposal/contract with Denise Keene for fiscal year ending 2020 financial audit. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING MOA WITH MCTC ON DUAL CREDIT 20-21.  
BOARD ITEM 21720-12**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve MOA with MCTC on dual credit for 2020-2021 school year. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING 2ND READING OF 2020-2021 SCHOOL CALENDAR  
BOARD ITEM 21720-13**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve 2<sup>nd</sup> reading of 2020-2021 school calendar. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING TO APPLY FOR NTI DAYS FOR 2020-21 SCHOOL YEAR  
BOARD ITEM 21720-14**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve apply for NTI days for 2020-2021 school year. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY FRYSC ASSURANCES FOR THE 20-21 SCHOOL YEAR  
BOARD ITEM 21720-15**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve Robertson County FRYSC assurances for 2020-2021 school year. VOTE: 4-0

**DISCUSS/CONSIDER APPROVING TO GIVE THE SUPERINTENDENT AUTHORITY TO SIGN OFF ON PROPERTY ACQUISITION IN FRONT OF RCS  
BOARD ITEM 21720-16**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve to give Superintendent authority to sign off on property acquisition in front of RCS. VOTE: 4-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS 61.810(1)(b) TO DISCUSS FUTURE ACQUISITION OR SALE OF REAL PROPERTY AND POSSIBLE LITIGATION. EXECUTIVE SESSION IS NECESSARY DUE TO LIKELIHOOD THAT PUBLIC DISCUSSION COULD AFFECT THE VALUE OF THE PROPERTY OR LITIGATION.**

**BOARD ITEM 21720-17**

Time Entered: 7:08 pm

Motion was made by Mrs. Jones and seconded by Mr. Haag to enter executive session.

VOTE: 4-0

**CONSIDER MOTION TO RE-ENTER OPEN SESSION**

**BOARD ITEM 21720-18**

Time Re-Entered: 7:56 pm

Motion was made by Mrs. Gifford and seconded by Mr. Haag to resume open meeting.

VOTE: 4-0

**CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.**

**BOARD ITEM 21720-19**

None.

**COMMUNICATIONS**

**BOARD ITEM 21720-20**

None.

**ADJOURNMENT**

**BOARD ITEM 21720-21**

Motion was made by Mrs. Jones and seconded by Mr. Haag to adjourn the meeting.

Time: 7:57 pm

VOTE: 4-0

  
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Board Chair

  
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Secretary

3.16.20 Date