

**Robertson County Board of Education**  
**Board Meeting Minutes**  
**February 15, 2016**  
**6:30 pm**

Present: Board Members –John Burns-Chair, Angie Knarr, Marsha Jones-vice, Lauren Hughes, Chassica Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden,

Others – Jim Hamm-KDE; Jamey Johnson-principal; Holly Linville-DPP; employees-Sandi Edwards, Tamara Leadingham, Frank Gifford; Community-Danny Edwards, Branden Flack, and John VanMeter – Candidate State Representative.

Meeting was called to order by Chairman- Dr. John Burns at 6:32. All members present.

**APPROVAL OF AGENDA**  
**BOARD ITEM 21516-1**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the agenda.

VOTE: 5-0

**RECOGNIZE STUDENT OF THE MONTH-Jamey Johnson**  
**RECOGNIZE CLASSIFIED STAFF OF THE MONTH-Sanford Holbrook**  
**RECOGNIZE CERTIFIED STAFF OF THE MONTH-Jamey Johnson**

Students of the month will be recognized at the March 21, 2016 board meeting due to weather.

Certified staff of the month will be recognized at the March 21, 2016 board meeting due to weather.

Mr. Holbrook, Superintendent and Tamara Leadingham, Director of Special Education recognized Sandra Edwards as the classified employee of the month stating how she always makes sure everything runs smoothly within special education.

**MOTION TO RECESS**  
**BOARD ITEM 21516-2**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to take a three minute recess.

VOTE: 5-0

**REPORTS**

**PRINCIPAL`S REPORT-Jamey Johnson**

Mr. Johnson, Principal, presented his report to the Board stating that the school has several tests coming up for students. Program reviews will be fine for this year and school will be ok on

graduation rate as well. College and career readiness is looking good for this year. School should see more gains after KOSA testing is complete. He received notice from the company the district purchased the Lexia/Reading Plus programs from, and they said that our school has some of the best scores in the state.

### **DPP REPORT\INSTRUCTIONAL SUPERVISOR-Holly Linville**

Mrs. Linville, D.P.P./IS, presented to the Board an attendance average for the current month six at 97.59%. The school has been focusing on ACT prep with juniors partnered with the gear up program and MCTC who is providing us with tutors for juniors. The third round of Think link testing will begin in the next couple of weeks.

### **FINANCE OFFICER'S REPORT-Tracy Teegarden**

Miss Teegarden, Finance Officer, presented a Finance Officer's report and monthly financial report for January 2016 to the Board. An available cash balance of each fund was discussed, total fund cash balance, total revenues and disbursements for the month, and a cash flow projection up through the end of the current school year was reviewed by Board members. The Board reviewed the general fund monthly financial report showing percentages of revenues and expenditures on a year to date and monthly basis.

### **STATE ASSISTANCE PROGRESS/DISTRICT ACTION PLAN-Jim Hamm**

Mr. Hamm, KDE, presented to the Board a state assistance report commending the school on their attendance rate. The school has been working on putting different systems in place and analyzing the data. Several teachers recently attended another systems training in Lexington, KY that KDE helped set up that was very informative. With the help of the Education Recovery Specialists at the school, they have been putting assessment features in CIITS. There has been huge progress this year at RCS. At the end of April there will be another diagnostic review to see what the school district has improved over the last year.

### **SUPERINTENDENT REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, reported to the Board how staff members have really been working hard. He believes the school will be one of the top 100 school districts this time. The school will be receiving five street lights in front of the school with the help of the city of Mt. Olivet and Kentucky Utilities. March 1, 2016 will be the next city council meeting where they will vote on this. Hope to have lights installed by April 1, 2016. The school recently held an art mural dedication that was a success for the painting Karla Spencer completed in the RCS cafeteria. Mr. Holbrook reported to the Board with the residual funds from the past construction project, the district is checking into purchasing some technology equipment such as student desktop computers and chrome books. More will be presented to the Board on this at the next meeting. RCS has been named an energy efficient school district.

### **APPROVAL OF JANUARY 17, 2016 REGULAR BOARD MINUTES MEETING MINUTES**

**BOARD ITEM 21516-3**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the January 15, 2016 regular board meeting minutes. VOTE: 5-0

**APPROVE BILLS AND CLAIMS  
BOARD ITEM 21516-4**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the February Claims. VOTE: 5-0

**APPROVE FUNDRAISER REQUESTS  
BOARD ITEM 21516-5**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the following fundraisers: VOTE: 5-0

- Feb. 3-12-Candy Grams- K.Armstrong-money for Kings Island Trip
- Feb. 16-March 1-Pie Peddler Pies-FCCLA-Brandi Thayer
- Mar. 16-Yankee Candles-Elementary Teachers` Parents-classroom cost-Primary Teacher
- Mar. 16-Advertisement signs-Athletic Boosters-money for athletics

**APPROVE TRAVEL/TRIP REQUESTS  
BOARD ITEM 21516-6**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the following travel requests: VOTE: 5-0

**Travel Requests:**

- Feb. 9, 17, 25 and March 7, 18, 2016-Erica Carpenter-Library PD-Taylor Elementary School
- Feb. 16, 2016-Diana Wells-FRYSC Legislative Reception-Frankfort, Ky.
- Feb. 16, 2016-Holly Linville-DAC Training-Boone Co, Ky.
- Feb. 17, 2016-Thomas Mitchell & Tracy Teegarden-Technology Leadership-Morehead, Ky.
- Feb. 23, 2016-Diana Wells-Career Craze Organizational Mtg. -MCTC-Maysville, Ky.

**Trip Requests:**

- Feb. 2, 2016-Kim Roberts-Preschool-Newport Aquarium-Newport, Ky.
- March 4, 2016-Brandi Thayer-FCCLA Star Events-Maysville, Ky.
- March 16, 2016-Lenita Henderson-FBLA-Region Conference-Morehead, Ky.
- March 19, 2016-Diana Wells-Junior and Senior Girls-Cinderella`s Closet-Lakeside Park, Ky.
- March 21, 2016-Heather Carpenter Gearup-10th & 11th graders-Tour of EKV-Richmond, Ky.
- March 28-31-Brandi Thayer-FCCLA-Star Events Competition-Galt House-Louisville, Ky.

Notes: The district will begin using a new form for school field trip approval to make trip approval process easier for everyone involved.

**APPROVE BUILDING REQUESTS  
BOARD ITEM 21516-7**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the following building request: VOTE: 5-0

Beef Cattle Association-October 3, 2016-Annual Beef Mtg.-Cafeteria  
Early Childhood Council-March 15, 2016 & April 15, 2016-Be A Book Cook-FACS Rm

**DISCUSS/CONSIDER APPROVING 2016/17 SCHOOL CALENDAR  
BOARD ITEM 21516-8**

Motion was made by Mrs. Hughes and seconded by Mrs. Sutton to approve the 2016/17 school calendar with the following changes: VOTE: 5-0

First day for students will be August 10, 2016  
School will be in session on October 10, 2016  
There will be two additional days (December 19 & 20, 2016) added to Christmas break where school will not be in session

**DISCUSS/CONSIDER APPROVING EXTRA SERVICE POSITION FOR FITNESS  
CENTER SUPERVISOR  
BOARD ITEM 21516-9**

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to approve an extra service position for a Fitness Center Supervisor through June 30, 2016 at a rate of pay of \$25/day and working 4 days per week. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING TERMINATION OF CONTRACT OF SCHOOL  
BOARD ATTORNEY  
BOARD ITEM 21516-10**

Motion was made by Mrs. Knarr and seconded by Mrs. Sutton to give Superintendent permission to terminate old Board attorney after negotiation of new attorney. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY FRYSC ASSURANCES  
CERTIFICATION FOR 2017-18 SCHOOL YEAR  
BOARD ITEM 21516-11**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the Robertson County FRYSC assurances certification for the 2017-18 school year. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING SECTION 125 FLEXIBLE BENEFIT PLAN  
BOARD ITEM 21516-12**

Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve the section 125 flexible benefit plan as presented. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING CONTRACT FOR ORIENTATION AND MOBILITY SERVICES FOR 2015-16 SCHOOL YEAR.  
BOARD ITEM 21516-13**

Motion was made by Mrs. Knarr and seconded by Mrs. Sutton to approve contract for orientation and mobility services for the 2015-16 school year. VOTE: 5-0

**CONSIDER APPROVING 2016-17 OUT OF DISTRICT STUDENT CONTRACTS  
BOARD ITEM 21516-14**

Motion was made by Mrs. Sutton and seconded by Mrs. Knarr to approve 2016-17 out of district student contracts. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL FITNESS CENTER GUIDELINES AND RULES.  
BOARD ITEM 21516-15**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the RCS fitness center guidelines and rules with addition of “if you do not follow the rules, your membership will be terminated”. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY FITNESS CENTER CONSENT FORM  
BOARD ITEM 21516-16**

Motion was made by Mrs. Sutton and seconded by Mrs. Hughes to approve the RCS fitness center consent form. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY FITNESS CENTER HOURS OF OPERATION  
BOARD ITEM 21516-17**

Motion was made by Mrs. Knarr and seconded by Mrs. Hughes to approve the following fitness center hours: Monday, Tuesday, and Thursday 6-9pm and Saturday 1-4pm. VOTE: 5-0

**DISCUSSION FROM BOARD MEMBERS OR AUDIENCE**

The Board heard the following communication from the audience: John Vanmeter who is a candidate for state representative introduced himself to the Board and visitors.

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS 61.810(1) (b) TO DISCUSS STUDENT POLICY. DISCUSS NECESSARY DUE TO INVOLVEMENT OF STUDENT AND CONFIDENTIALITY.**

**BOARD ITEM 21516-18**

Motion was made by Mrs. Knarr and seconded by Mrs. Sutton to go into executive session to discuss confidential information of a student. Time: 8:10 pm VOTE: 5-0

**CONSIDER MOTION TO RE-ENTER OPEN SESSION**

**BOARD ITEM 21516-19**

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to re-enter open session. Time: 8:48 pm

VOTE: 5-0

**CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.**

No action was taken on matters discussed in executive session.

**ADJOURNMENT**

**BOARD ITEM 21516-20**

Motion was made by Mrs. Hughes and seconded by Mrs. Knarr to adjourn the meeting.

Time: 9:15 pm

VOTE: 5-0

\_\_\_\_\_ Board Chair

\_\_\_\_\_ Secretary

\_\_\_\_\_ Date