

**Robertson County Board of Education
Special Board Meeting Minutes
December 19, 2018
2:00 pm**

Present: Board Members –John Burns-Chair, Marsha Jones-Vice, Wendell Haag, Kevin Dotson, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assistant Superintendent/DPP--Holly Linville, Assistant Principal—Aaron Massey

Others: 2 Trace Creek Construction Managers

Meeting was called to order by Chairman- Dr. John Burns at 2:06 pm.

**APPROVAL OF AGENDA
BOARD ITEM 121918-1**

Motion was made by Mr. Dotson and seconded by Mr. Haag to approve the agenda.

VOTE: 4-0

REPORTS

ASSISTANT PRINCIPAL-Aaron Massey

Mr. Massey, Assistant Principal, presented the Principal's report to the Board stating that the draft report from the school safety audit is being reviewed and they will see a report at the next regular board meeting. Mr. Massey plans to start on observations soon completing two per week.

ASSISTANT SUPERINTENDENT/DPP REPORT-Holly Linville

Mrs. Linville, Assistant Superintendent/DPP, reported to the Board that current enrollment is at 398. The average year to date attendance average from the beginning of the year to Christmas break is at 96.67%. ACT scores from December are starting to come in, and the district may be getting an AmeriCorp worker.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Miss Teegarden, Finance Officer, presented information to the Board reviewing a finance officer report for November 2018, a monthly financial report showing amounts budgeted and percent used up through November 2018, and all bills and claims for December 2018.

SUPERINTENDENT'S REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, presented to the board an update on student school days and hours. January 2, 2019 there will be an organizational meeting and special called board meeting.

APPROVAL OF BOARD MEETING MINUTES

BOARD ITEM 121918-2

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve the November 19, 2018 board meeting minutes.

VOTE: 4-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 121918-3

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve the December 2018 bills.

VOTE: 4-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS

BOARD ITEM 121918-4

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve the following fundraisers/travel requests/out of state trips/building use requests and acknowledge personnel actions.

VOTE: 4-0

Travel Request

12/8/18-Valerie Creasman to take students for ACT test at Maysville Community College in Maysville, KY

12/12/18-4th grade and middle school to Roh's Opera House in Cynthiana, KY

12/13/18-Kindergarten, 1st and 2nd grade to Maysville Cinema in Maysville, KY

12/17/18-Frank Gifford and FFA to Bluegrass Stockyards Tour, Keeneland Tour, and Southern Lights in Lexington, KY

School Related Student Trip Requests

11/29/18-Veronica McConnell to KEDC meeting in Lexington, KY

12/6/18-Sherry Myers to regional meeting in Mt. Sterling, KY

12/6/18, 12/11/18, 12/14/18-Tamara Leadingham to KECD Dose meeting, VI meetings, and ECERS meeting in Ashland, KY and Garrison County KY

School Related Student Out of State Trip Requests

11/28/18-Holly Linville to San Antonio, TX for CTE Vocational School Grant Conference.

School Fundraisers

None.

Building Use Request

None.

Personnel

New Hire:

Certified Substitutes: Mark Marlow (pending meeting all board requirements)

Sub Bus Drivers: Christy Hesler and Mark Marlow

Sub Cook: Donna (Sue) Vickers

**DISCUSS/CONSIDER APPROVING PARTIAL PAYMENT TO TRACE CREEK CONSTRUCTION FOR CONSTRUCTION PROJECT
BOARD ITEM 121918-5**

Motion was made by Mr. Haag and seconded by Mr. Dotson to approve partial payment to Trace Creek Construction for construction project. The Construction Managers from Trace Creek Construction for the bus garage and ball fields' project was at the board meeting and gave an update to the board on the status of the project.

**DISCUSS/CONSIDER APPROVING PURCHASE OF BLEACHERS FOR THE NEW BASEBALL AND SOFTBALL FIELD
BOARD ITEM 121918-6**

Motion was made by Mr. Dotson and seconded by Mrs. Jones to approve BSN Sports quote for the purchase of bleachers totaling \$32, 999.96 for the new baseball and softball field.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING ACT COURSE CONTRACT 2018-2019
BOARD ITEM 121918-7**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve ACT course contract 2018-2019 school year.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING TO SURPLUS EXERCISE EQUIPMENT FROM THE OLD DEMING GYM
BOARD ITEM 121918-8**

Motion was made by Mr. Dotson and seconded by Mr. Haag to surplus exercise equipment.

VOTE:4-0

DISCUSS/CONSIDER APPROVING GEAR UP CONTRACT FOR 2018-2019 SCHOOL YEAR

BOARD ITEM 121918-9

Motion was made by Mrs. Jones and seconded by Mr. Dotson to approve Gear Up contract for 2018-2019 school year.

VOTE: 4-0

CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS61.810(1)(b) TO DISCUSS FUTURE ACQUISITION OR SALE OF REAL PROPERTY AND POSSIBLE LITIGATION. EXECUTIVE SESSION IS NECESSARY DUE TO LIKELIHOOD THAT PUBLIC DISCUSSION COULD AFFECT THE VALUE OF THE PROPERTY OR LITIGATION.

BOARD ITEM 121918-10

None.

CONSIDER MOTION TO RE-ENTER OPEN SESSION.

BOARD ITEM 121918-11

None.

CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

BOARD ITEM 121918-12

None.

COMMUNICATIONS

BOARD ITEM 121918-13

None.

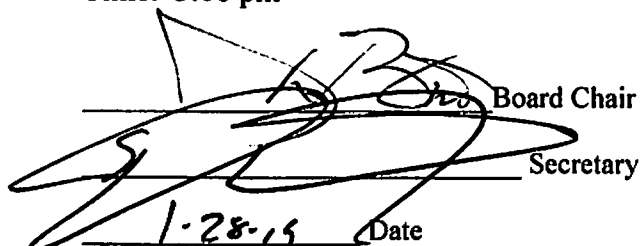
ADJOURNMENT

BOARD ITEM 121918-14

Motion was made by Mr. Dotson and seconded by Mrs. Jones to adjourn the meeting.

Time: 3:08 pm

VOTE: 4-0



Board Chair

Secretary
1-28-19

Date