

**Robertson County Board of Education  
Board Meeting Minutes  
August 15, 2022  
6:00 pm**

Present: Board Members –John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Wendell Haag, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assistant Superintendent/Principal—Jonathan Slone, DPP/IS – Aaron Massey

Meeting was called to order by Chairman John Burns at 6:00 pm. All members present.

**APPROVAL OF AGENDA  
BOARD ITEM 81522-1**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to amend the agenda to add HS Science to Action Item #6.

VOTE: 5-0

**REPORTS**

Mr. Brandon Burden was presented an award by the Board for his work and bravery at RCS.

**ASSISTANT SUPERINTENDENT/PRINCIPAL’S REPORT-Johnathan Slone**

Mr. Slone, Assist. Sup. /Principal, presented to the Board that they are still trying to fill positions at RCS and finalizing trainings for staff for next week. They are currently working on the school resource officer position, and August 25, 2022 will be the back to school bash from 5:00pm – 7:00pm.

**DPP/INSTRUCTIONAL SUPERVISOR’S REPORT-Aaron Massey**

Mr. Massey, IS/DPP, presented to the board that there are currently 9 students who will be virtual for this school year, and 27 students have enrolled as new and 26 students have left to go to other school districts.

**BOARD ATTORNEY’S REPORT-Claire Estill**

Mrs. Estill, Board Attorney, was not present for the meeting.

**FINANCE OFFICER’S REPORT-Tracy Teegarden**

Ms. Teegarden, Finance Officer, presented to the Board the total fund ending cash balance at the end July 2022 and the general fund 1 ending cash balance as July 31, 2022. The finance department has entered all new salaries for the 22-23 school year, submitted all year end reports, and analyzing the budget.

**SUPERINTENDENT’S REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, presented to the Board seek calculations the district has received since 2018-2019 school year and how the 22-23 school year will again be funded based from 2018-

2019 enrollment data. The district has lost money over the last four years since funding is being based on 2018-2019 data and our enrollment has increased. Anyone who wants to donate supplies to Buckhorn please contact our FRYSC department. He will be attended a trip to California since the Board approved in September for a meeting.

**APPROVAL OF BOARD MEETING MINUTES**

**BOARD ITEM 81522-2**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve the July 18, 2022 board meeting minutes.

VOTE: 5-0

**APPROVE BILLS AND CLAIMS**

**BOARD ITEM 81522-3**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve all bills and claims.

VOTE: 5-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS**

**BOARD ITEM 81522-4**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

**Travel Request**

7/27/22- Jen O'Daniel to Literacy Strategies PD in Bowling Green, KY

8/18/22- Billie Jo Gifford to Regional DTC Meeting in Morehead, KY

9/1/22- Aaron Massey to Regional Attendance Audit meeting in Morehead, KY

9/21/22-9/23/22- Aaron Massey to KDPP PD in Lexington, KY

**School Related Student Trip Requests**

Robertson County High School Volleyball Team to:

8/15/22- Clark County, KY

8/23/22- Bracken County, KY

8/25/22- St. Patrick in Maysville, KY

8/31/22- Harrison County, KY

9/7/22- Pendleton County, KY

9/8/22- Paris, KY

9/12/22- Flemingsburg, KY

9/15/22- Carlisle, KY

9/21/22- Bourbon County, KY

9/24/22-9/25/22- Perry County Central in Perry, KY

9/27/22- Augusta, KY

10/4/22- Bath County, KY

10/6/22- Mason County, KY

### **Out of State Trip Requests**

None.

### **School Fundraisers**

9/1/22- Robertson County Athletic Boosters to do a renewal of the banners fundraiser.

9/1/22- Robertson county Athletic Boosters to do a fundraiser selling shirts, hats, and signs.

9/1/22- FCCLA to do a calendar fundraiser.

### **Building Use Request**

None.

### **Student Fees**

None.

## **Personnel**

### **Resignations:**

Janet Burden- Instructional Assistant

Lacey Mitchell- Certified Teacher

Jana Howard- Instructional Assistant

Jamie Burton Berry- Instructional Assistant

### **New Hire: (pending all board requirements)**

Kenneth Brockman- SRO

Jordan Massey- Athletic Director

Certified Sub- Susan Ashcraft

Certified Sub- Erin Hudson

Certified Sub- Braydon Dugan

Classified Sub- Melinda Luman

Beta Club- Kristy Allison

Bus Driver- Thomas Moreland

Certified Sub- Theresa Coleman

### **DISCUSS/CONSIDER APPROVING 22-23 MOTOR VEHICLE PROPERTY TAX RATE BOARD ITEM 81522-5**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve of the motor vehicle tax rate at 55.9 for 22-23.

VOTE: 5-0

### **DISCUSS/CONSIDER APPROVING UTILITY TAX RATE FOR THE 2022-2023 BOARD ITEM 81522-6**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve of utility tax rate at 3% for 22-23.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING REAL ESTATE AND PERSONAL PROPERTY  
TAX RATE FOR THE 22-23 SCHOOL YEAR  
BOARD ITEM 81522-7**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the real estate and personal property tax rate at 68.0 for 22-23. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING CAPITAL FUNDS REQUEST (CFR) FOR 22-23  
BOARD ITEM 81522-8**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve a capital funds request (CFR) for 22-23 in the amount of \$82,197. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING MR. MASSEY AS RCS BOE APPOINTED  
CERTIFIED EVALUATION APPEALS PANEL MEMBER FOR THE DISTRICT  
BOARD ITEM 81522-9**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve Mr. Aaron Massey as RCS BOE appointed certified evaluation appeals panel member for the district.

VOTE: 5-0

**DISCUSS/ CONSIDER APPROVING EMERGENCY MSD CERTIFICATE  
BOARD ITEM 81522-10**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve emergency MSD and HS Science certificate. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING DATA SECURITY PRESENTATION FOR 22-23  
BOARD ITEM 81522-11**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve the data security presentation for 22-23 as presented by DTC. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING GEAR-UP CONTRACT FOR 22-23  
BOARD ITEM 81522-12**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve Gear Up contract for 22-23 totaling \$10,980. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING KYCL LITERACY GRANT CONTRACT FOR 22-  
23**

**BOARD ITEM 81522-13**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve Striving Readers KYCL grant for 22-23 totaling \$175,000. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING LAVEC CONTRACT FOR 22-23  
BOARD ITEM 81522-14**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve LAVEC contract for 22-23 totaling \$50,030. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING GATEWAY HEAD START MOA FOR 22-23  
BOARD ITEM 81522-15**

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve the Gateway Head Start Memorandum of Agreement for 22-23.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING HEARTLAND PAYMENT SERVICE CONTRACT  
FOR FOOD SERVICE FOR 22-23  
BOARD ITEM 81522-16**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve Heartland Payment Service Contract for food service for 22-23.

VOTE: 5-0

**COMMUNICATIONS  
BOARD ITEM 81522-17**

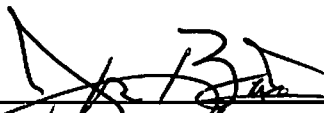
None.


**ADJOURNMENT  
BOARD ITEM 81522-18**

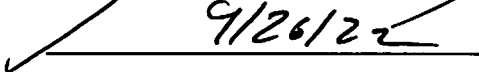
Motion was made by Mrs. Gifford and seconded by Mrs. Jones to adjourn the meeting.

Time: 7:13 pm

VOTE: 5-0

  
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Board Chair

  
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Secretary

  
\_\_\_\_\_  
Date