

**Robertson County Board of Education**  
**Board Meeting Minutes**  
**April 18, 2016**  
**6:30 pm**

Present: Board Members –John Burns-Chair, Angie Knarr, Marsha Jones-vice, Lauren Hughes, Chassica Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden

Others – Jim Hamm-KDE; Jamey Johnson-principal; Holly Linville-DPP; employees-Ann Grause; parents-Britney Emmons, Josh Poe, Chris Emmons, Jennie Lee, Ronnie Burns, Sue Burns, Nellie Adamson; students-Christopher Emmons, Colby Emmons and Cameron Six.

Meeting was called to order by Chairman- Dr. John Burns at 6:30. All members present.

**APPROVAL OF AGENDA AND AGENDA AMENDMENTS**  
**BOARD ITEM 41816-1**

Motion was made by Mrs. Hughes and seconded by Mrs. Sutton to approve the agenda and agenda amendments. VOTE: 5-0

**RECOGNIZE STUDENT OF THE MONTH-Jamey Johnson**  
**RECOGNIZE CLASSIFIED STAFF OF THE MONTH-Sanford Holbrook**  
**RECOGNIZE CERTIFIED STAFF OF THE MONTH-Jamey Johnson**

The following students of the month were recognized by Mr. Johnson and the Board and encouraged them to keep up the good work: Lila Haag, Christopher Emmons, and Cameron Six.

Mr. Johnson recognized John Brown as the April certified employee of the month.

Mr. Holbrook, Superintendent, recognized Ann Grause as the April classified employee of the month.

**MOTION TO RECESS**  
**BOARD ITEM 41816-2**

Motion was made by Mrs. Jones and seconded by Mrs. Knarr to take a three minute recess. VOTE: 5-0

**REPORTS**

**PRINCIPAL`S REPORT-Jamey Johnson**

Mr. Johnson, Principal, discussed college and career readiness scores with the Board.

## **DPP REPORT\INSTRUCTIONAL SUPERVISOR-Holly Linville**

Mrs. Linville, IS/D.P.P, presented to the board that the attendance percentage right now at month 8 is at 97.87% and current enrollment is at 346.

## **FINANCE OFFICER`S REPORT-Tracy Teegarden**

Miss Teegarden, Finance Officer, presented a Finance Officer`s report and monthly financial report for March 2016 to the Board. An available cash balance of each fund was discussed, total fund cash balance, total revenues and disbursements for the month, and a cash flow projection up through the end of the current school year was reviewed by Board members. The Board reviewed the general fund monthly financial report showing percentages of revenues and expenditures on a year to date and monthly basis. Claims for the month were discussed.

## **STATE ASSISTANCE PROGRESS/DISTRICT ACTION PLAN-Jim Hamm**

Mr. Hamm, KDE, presented a state assistance report to the Board stating that he is proud of our college and career readiness. The math restructuring within the district is working and the school is preparing for testing. An evaluation of programs need to be being completed now to see how and where improvements can be made.

## **PLC PRESENTATIONS-Holly Linville**

Mrs. Linville presented a PLC presentation on Kendra Armstrong`s behalf. The presentation showed how the middle school math program has changed and how Khan Academy is being used for math. The presentation showed a breakdown of assessments and how Khan Academy allows students to utilize technology while learning math.

## **SUPERINTENDENT REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, presented to the Board how Chromebooks are here. They are currently being set up and assigned asset tags with hopes of getting 4 classrooms ready for use by Monday. A meeting has been held regarding issues with heating and air system. Multistack has said they will fix and correct issues within 30 days of meeting with no cost to the district. There will be a special called board meeting on May 9, 2016 at 5:00pm.

## **APPROVAL OF MARCH 21, 2016 REGULAR BOARD MINUTES MEETING MINUTES BOARD ITEM 41816-3**

Motion was made by Mrs. Knarr and seconded by Mrs. Jones to approve the March 18, 2016 regular board meeting minutes with the correction of Mrs. Knarr as the second on the adjourn item.

VOTE: 5-0

## **APPROVE BILLS AND CLAIMS**

**BOARD ITEM 41816-4**

Motion was made by Mrs. Knarr and seconded by Mrs. Jones to approve the April Claims.

VOTE: 5-0

**APPROVE FUNDRAISER  
BOARD ITEM 41816-5**

Motion was made by Mrs. Knarr and seconded by Mrs. Jones to approve the following fundraiser:

VOTE: 5-0

T-shirt sales-Staff Fundraiser-April 2016

**APPROVE TRAVEL/TRIP REQUESTS  
BOARD ITEM 41816-6**

Motion was made by Mrs. Knarr and seconded by Mrs. Jones to approve the following travel requests:

VOTE: 5-0

**Travel Requests:**

March 23-25, 2016-Tamara Leadingham-ELLN Training & DOSE Training-Lexington, KY

April 20, 2016-Tamara Leadingham, Sandi Edwards, John Brown, Patrick Kelsch, Thomas Mitchell-Transition conference for special need students-Morehead, KY

April 22, 2016-Sherry Myers-KEDC Superintendent Administrative Assistant Training-Lexington, KY

July 17-19, 2016-Joyce Massey-Kentucky School Nurse Association-Lexington, KY

**Trip Requests:**

April 18, 2016-Dan Hildebrand-Spanish Classes to El Caminante-Flemingsburg, KY

April 20, 2016-Tamara Leadingham-Transition Purposes-Morehead, KY

April 27, 2016-Brandi Thayer-FCCLA State Executive Council MT-Frankfort, KY

April 30, 2016-Brandi Thayer-Project Prom-YMCA-Maysville, KY

May 2, 2016-Brandi Thayer-FCCLA-Region and Spring Leadership Meeting-Maysville, KY

May 16, 2016-Grace Massey-Newport Aquarium-Newport, KY

May 23, 2016-Treva Woods and Karen King-3rd grade to Blue Licks State Park-Blue Licks, KY

May 23, 2016-Rebecca Schalch and Michelle Tanner-2nd grade-Carter Caves-Grayson, KY

June 27 and July 1, 2016-Shannon Farrell-4-H Summer Camp drop off and pick up-Carlisle, KY

**Out of State Trip Requests:**

May 6, 2016-Tiffany Turner/Linda Ishmael-4th and 5th grade-Freedom Center-Cincinnati, Ohio

May 12, 2016-Preschool and Kindergarten-Cincinnati Zoo-Cincinnati, Ohio

**APPROVE BUILDING REQUESTS  
BOARD ITEM 41816-7**

Motion was made by Mrs. Knarr and seconded by Mrs. Jones to approve the following building request:

VOTE: 5-0

Goodtime Homemakers to dining room/kitchen and classroom from 10:00 – 9:00 on 5/28/16 for alumni banquet.

**DISCUSS/CONSIDER APPROVING RENAMING POSITION OF SECRETARY TO SUPERINTENDENT TO ADMINISTRATIVE ASSISTANT TO SUPERINTENDENT  
BOARD ITEM 41816-8**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve renaming the position of secretary to superintendent to administrative assistant to superintendent.

VOTE: 5-0

**DISCUSS/CONSIDER SALARY SCHEDULE  
BOARD ITEM 41816-9**

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to approve the salary schedule for 2016/17 as presented.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING AS NEEDED CONTRACT WITH CHENOWETH LAW OFFICES AS SCHOOL BOARD ATTORNEY  
BOARD ITEM 41816-10**

Motion was made by Mrs. Hughes and seconded by Mrs. Knarr to approve contract as needed with Chenoweth Law Offices as board attorney.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING THE TERMINATION OF CONTRACT WITH WHITE PECK CARRINGTON ATTORNEY AT LAW AS SCHOOL BOARD ATTORNEY  
BOARD ITEM 41816-11**

Motion was made by Mrs. Knarr and seconded by Mrs. Sutton to terminate the contract with White Peck Carrington Attorney at Law as school board attorney.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING ALLOWING TWO SENIORS TO GRADUATE WITH STATE MINIMUM CREDITS  
BOARD ITEM 41816-12**

Motion was made by Mrs. Sutton and seconded by Mrs. Hughes to allow two seniors to graduate with state minimum credits.

VOTE: 5-0

**DISCUSS/CONSIDER TAKING BIDS FOR A ZERO TURN LAWN MOWER  
BOARD ITEM 41816-13**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to advertise and take bids for a zero turn lawn mower.

VOTE: 5-0

**COMMUNICATIONS**

A date for graduation was discussed by the board and staff.

**APPROVE GRADUATION DATE  
BOARD ITEM 41816-14**

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to set the graduation date as May 27, 2016 at the same time as last year. VOTE: 5-0

**ADJOURNMENT  
BOARD ITEM 41816-15**

Motion was made by Mrs. Hughes and seconded by Mrs. Sutton to adjourn the meeting.  
Time: 8:18 pm VOTE: 5-0

\_\_\_\_\_ Board Chair

\_\_\_\_\_ Secretary

\_\_\_\_\_ Date