

Robertson County Board of Education

1762 Sardis Rd

Mount Olivet, KY 41064

Classified Employment Application

(Instructional Assistant)

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #
City State ZIP Code

Phone: () _____ E-mail Address: _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Employment History

Employer _____ Address _____

From: _____ To: _____ Yrs. of Experience: _____ Phone: _____

Employer _____ Address _____

From: _____ To: _____ Yrs. of Experience: _____ Phone: _____

Employer _____ Address _____

From: _____ To: _____ Yrs. of Experience: _____ Phone: _____

Employer _____ Address _____

From: _____ To: _____ Yrs. of Experience: _____ Phone: _____

Employer _____ Address _____

From: _____ To: _____ Yrs. of Experience: _____ Phone: _____

College Hours Certification

Have you completed Para Education certification? YES _____ NO _____

IF YES: Date : _____ Location: _____

IF NO: Are you willing to complete all training required? YES _____ NO _____

Have you ever been convicted of any offense related to alcohol or drugs? _____

Have you ever been convicted of any offense related to sexual misconduct? _____

Have you ever been convicted of any crimes, felony or misdemeanor? _____

NOTE: If you answered "YES" to any of the previous three questions, enter the charge(s) and date(s) of the conviction(s):

References

Name: _____ Address: _____

Position: _____ Phone #: _____

Name: _____ Address: _____

Position: _____ Phone #: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I agree that, if employed by the Robertson County Board of Education, I will remain for the full term of my employment, or give at least two weeks notice of my intent to resign. I understand that t criminal record check will be required as a condition of my employment. I certify that I have fully disclosed, to best of my knowledge, any offenses that may appear thereon. I understand that upon receiving a conditional job offer, I may be required to take a medical examination. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

The Robertson County Board of Education is an Equal Educational and Employment Institution. We offer equal employment opportunities to all persons without regard to race, color, religion, age, marital or veteran's status, sex, national origin, disability or any other legally protected status.
