

Robertson County Board of Education
Board Meeting Minutes
November 21, 2016
6:30 pm

Present: Board Members –John Burns-Chair, Angie Knarr, Marsha Jones-vice, Lauren Hughes, Wendell Haag, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden

Others-Jamey Johnson-principal; employees-Tammy Gray, Linda Ishmael, Grace Massey; students-David Kennedy, Aletha Thomas, Kelli Hendricks, Jared Cracraft, Camryn Hughes, Oliver Hendricks, Allison Hendricks, Kole Whalen, Kalvin Whalen; parents-Tammy Hendricks, Terry Cracraft, Bettina Cracraft, Darlene Gifford, Jason Hughes, Kenny Whalen, Jenny Whalen

Meeting was called to order by Chairman- Dr. John Burns at 6:30 pm. All members present.

APPROVAL OF AGENDA
BOARD ITEM 112116-1

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the agenda.

VOTE: 5-0

RECOGNIZE STUDENTS OF THE MONTH

The following students of the month were recognized and encouraged to keep up the good work: Preston Costello, Evelyn Stamper, Camryn Hughes, Kole Whalen, Jared Cracraft, and Kelli Hendricks.

MOTION TO RECESS
BOARD ITEM 112116-2

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to take a three minute recess.

VOTE: 5-0

REPORTS

PRINCIPAL`S REPORT-Jamey Johnson

Mr. Johnson, Principal, presented his Principal`s report to the board which included presenting an update on College and Career Readiness (CCR) percentage. The school is currently 84.2 CCR. He is currently working on a NISSEL training project that will help to increase student achievement.

DPP REPORT\INSTRUCTIONAL SUPERVISOR-Holly Linville

Mr. Linville, DPP/IS, presented an attendance report to the Board stating that at month 3 we at are 96.77% compared to 96.29% last year. She has been informing and educating parents about EOC absences. Students have been completing the COMPASS test while it is open.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Miss Teegarden, Finance Officer, presented a Finance Officer's report and monthly financial report for October 2016 to the Board. An available cash balance of each fund was discussed, total fund cash balance, total revenues and disbursements for the month, and a cash flow projection up through the end of the school year was reviewed by Board members. The Board reviewed the general fund monthly financial report showing percentages of revenues and expenditures on a year to date basis.

SUPERINTENDENT REPORT-Sanford Holbrook

Superintendent Student Advisory Council (SSAC) members Aletha Thomas and David Kennedy II presented reports on what they discuss during their meetings and some ideas of what they would like to see happen at RCS. Mr. Holbrook informed the Board that we are currently working on the 17-18 budget and looking at areas that can be cut that is what is best for the kids.

PLC PRESENTATIONS

The following teachers presented PLC presentations to the Board: Tammy Gray kindergarten, Grace Massey 1st grade, and Linda Ishmael 2nd grade.

APPROVAL OF OCTOBER 17, 2016 BOARD MEETING MINUTES BOARD ITEM 112116-3

Motion was made by Mrs. Knarr and seconded by Mrs. Jones to approve the October 17, 2016 board meeting minutes. VOTE: 5-0

APPROVE BILLS AND CLAIMS BOARD ITEM 112116-4

Motion was made by Mrs. Knarr and seconded by Mr. Jones to approve the November bills and claims. VOTE: 5-0

APPROVE/ACKNOWLEDGE TRAVEL/TRIP REQUESTS/PERSONNEL ACTIONS/FUNDRAISERS/BUILDING REQUEST BOARD ITEM 112116-5

Motion was made by Mrs. Knarr and seconded by Mrs. Jones to approve the following travel/trip requests/personnel actions/fundraisers: VOTE: 5-0

Travel Requests:

Sept. 19-20, 2016-Aaron Massey-Continuous Improvement Summit-Lexington, Ky.

Nov. 9,11,15,16,18,20,22, 2016-Tamara Leadingham-DOSE Mtgs. Lexington, Louisville, Ashland, Ky.

Nov. 15, 2016-Grace Massey-Fishbowl-Regional Science Mtg-Pendleton Co School

Dec. 1, 2016-Diana Wells-FRYSC Regional Mtg.-Mt. Sterling, Ky.
Dec. 1-2-Veronica McConnell-KDA Administration Conference-Lexington, Ky.

Trip Requests:

Dec. 3, 2016-Archery Team to Pendleton County School to watch archery match-Alan Lainhart/Sherry Myers
Dec. 16, 2016-Middle School Cheerleaders-Sandy Dischar-Southern Lights-Lexington, Ky

Out of State Trip Requests:

Nov. 15-16-Sanford Holbrook-Superintendent Mtg-Winfield, W.VA

Acknowledge Personnel Actions:

No personnel actions

Fundraiser Requests:

Class of 2018-Aaron Massey-David Tucker Concert and concessions-May 5, 2016
Class pf 2020-Timothy Miller-sell poinsettias-Nov. 29 – Dec. 15, 2016

Building Use Requests:

Robertson County Headstart-Dec. 8, 2016-Christmas Play

**DISCUSS/CONSIDER APPROVING FOOD SERVICE AUDIT REPORT
BOARD ITEM 112116-6**

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to approve the Food Service Audit Report. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING A CAFETERIA MANAGER POSITION AND JOB DESCRIPTION
BOARD ITEM 112116-7**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve a cafeteria manager position and job description. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING AMENDING 2016-17 CLASSIFIED SALARY SCHEDULE AND EXTRA SERVICE SCHEDULE
BOARD ITEM 112116-8**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve amending the 2016-17 classified salary schedule and extra service schedule. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING KETS OFFER OF ASSISTANCE
BOARD ITEM 11216-9**

Motion was made by Mrs. Hughes and seconded by Mrs. Knarr to approve KETS offer of assistance in the amount of \$2,875 and to match immediately. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING MOA WITH MAYSVILLE COMMUNITY COLLEGE ON DUAL CREDIT
BOARD ITEM 112116-10**

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve MOA with Maysville Community College on dual credits. VOTE: 5-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS 61.810(1)(b) TO DISCUSS FUTURE ACQUISITION OR SALE OF REAL PROPERTY. EXECUTIVE SESSION IS NECESSARY DUE TO LIKELIHOOD THAT PUBLIC DISCUSSION COULD AFFECT THE VALUE OF THE PROPERTY
BOARD ITEM 112116-11**

Motion was made by Mrs. Knarr and seconded by Mr. Haag to enter executive session pursuant to KRS 61.810(1)(b) to discuss future acquisition or sale of real property. Executive session is necessary due to likelihood that public discussion could affect the value of the property. Time: 7:54 VOTE: 5-0

**CONSIDER MOTION TO RE-ENTER OPEN SESSION
BOARD ITEM 112116-12**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to re-enter open session. Time: 9:00 VOTE: 5-0

CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

No action taken on matters discussed in executive session.

COMMUNICATIONS

None

**ADJOURNMENT
BOARD ITEM 112116-13**

Motion was made by Mrs. Jones and seconded by Mrs. Knarr to adjourn the meeting. Time: 9:01 pm VOTE: 5-0

_____ Board Chair

_____ Secretary

_____ Date