

**Robertson County Board of Education  
Board Meeting Minutes  
November 20, 2017  
6:30 pm**

Present: Board Members –John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Wendell Haag, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden

Others: Principal-Jamey Johnson, DPP/IS-Holly Linville, Aaron Massey, Shanda Gay, Cayeann Cowan, Alivia Mason, Ada Layne Allison, Chanda Allison, Billy Allison Jr., Billy Allison, Sr., Carla Allison, Hailey Sutton, Andrew Unthank, Laura Unthank

Meeting was called to order by Chairman- Dr. John Burns at 6:36 pm. Board member Kevin Dotson not present. Board member Wendell Haag not present at beginning of the meeting.

**APPROVAL OF AGENDA  
BOARD ITEM 112017-1**

Motion was made by Mrs. Jones and Mrs. Gifford to approve the agenda.

VOTE: 3-0

**RECOGNIZE STUDENTS OF THE MONTH**

The following students of the month were recognized and encouraged to keep up the good work: Alivia Mason, Joseph Cooper, Ada Layne Allison, Harley Blackburn, Hailey Sutton, Luke King, Molly Hester, and Andrew Unthank

**MOTION TO RECESS  
BOARD ITEM 112017-2**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to recess for three minutes.

VOTE: 3-0

**Board Member-Wendell Haag arrived to meeting at 6:48 pm.**

**REPORTS**

**PRINCIPAL’S REPORT-Jamey Johnson**

Mr. Johnson, Principal, presented his Principal’s report to the Board stating how the school has been focusing on ACT preparation and prep sessions. There are about 45 students registered for the December 9, 2017 ACT test. The school had an online KAPLAN ACT test prep session last week. The school will continue focus on ACT preparation throughout the remainder of the school year.

## **DPP REPORT/INSTRUCTIONAL SUPERVISOR-Holly Linville**

Mrs. Linville, D.P.P./IS, presented an attendance report to the Board stating the attendance at month 3 is at 96.57 and the year to date attendance average is at 97.15%. Current enrollment is at 374.

## **FINANCE OFFICER'S REPORT-Tracy Teegarden**

Miss Teegarden, Finance Officer, presented a Finance Officer's report and monthly financial report for October 2017 to the Board. An available cash balance of each fund was discussed, total funds cash ending balance, total revenues and disbursements for the month, the bank reconciliation, and Board members reviewed a cash flow projection up through the end of the end of the school year. The Board reviewed the general fund monthly financial report showing percentages of revenues received for the year and expenditures paid to date compared to amounts budgeted. A list of all bills for November 2017 was presented and received by Board members.

## **PLC PRESENTATIONS**

The following teachers presented PLC presentations to the Board: Shanda Gay, Cayeann Cowan, and Aaron Massey.

## **SUPERINTENDENT REPORT-Sanford Holbrook**

Mr. Holbrook, Superintendent, presented to the Board how the agriculture students have been helping make a new sign for the rename of the Ag facility. Students will begin attending college classes at Morehead State University. There are currently 17 students registered. The Robertson County Board of Education has received the deed to the blue Dryden house and are the current owners.

## **APPROVAL OF BOARD MEETING MINUTES BOARD ITEM 112017-3**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve October 16, 2017 board meeting minutes.

VOTE: 4-0

## **APPROVE BILLS AND CLAIMS BOARD ITEM 112017-4**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve the November 2017 bills and claims previously mailed and/or presented.

VOTE: 4-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/PERSONNEL ACTIONS  
BOARD ITEM 112017-5**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve the following fundraisers/ travel requests/out of state trips and acknowledge personnel actions.

VOTE: 4-0

**Fundraisers:**

None.

**Travel and Trip Requests:**

10/25/17-Mike Simpson to Bus Inspector Training at Russell Independent School, KY

11/15/17-11/17/17-Diana Wells to FRYSC Fall institute Meeting in Lexington, KY

11/15/17-Tamara Leadingham to Probationary VI Meeting in Ashland, KY

11/19/17-11/21/17-Tamara Leadingham to Probationary VI Meeting in Louisville, KY

11/29/17-11/30/17-Tamara Leadingham to Probationary VI Meeting in Frankfort, KY

12/7/17-Diana Wells to FRYSC Meeting in Mount Sterling, KY

**School Related Student Trip Requests**

10/18/17-Frank Gifford to take FFA to Morehead State University for a Regional FFA Day

**Out of State Trips:**

12/8/17-Mrs. Treva, Tiffany, Deana, Billie Jo to take 4<sup>th</sup> and 5<sup>th</sup> grades to Freedom Center in Cincinnati, OH

12/20/17-Lenita Henderson and Cathy Stewart to take FBLA/BETA to Winterfest at Kings Island in Mason, OH

12/9/17- Middle School Cheerleaders to Perfect North Slopes

**Building Use Request:**

11/13/17-Robertson County Beef Association to use the RCS school cafeteria for the Beef Association Annual Meeting

12/7/17-Robertson County Head Start to use the RCS school cafeteria for the Head Start Christmas Program

**Acknowledge Personnel Actions:**

Allison Parker resignation as RCS Speech Therapist

**DISCUSS/CONSIDER APPROVING THE SURPLUS DONATION OF GERALD DRYDEN HOUSE AND LOT TO BE SOLD BY SEALED BIDS TO BE OPENED AT DECEMBER BOARD MEETING  
BOARD ITEM 112017-6**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve the donated Gerald Dryden house as surplus property, and lot to be sold by sealed bids which will be opened at the December board meeting.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING OF FMLA FOR A SCHOOL EMPLOYEE  
BOARD ITEM 112017-7**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the FMLA for a school employee.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING OF EARLY CHILDHOOD GRANT FOR 17-18 SCHOOL YEAR  
BOARD ITEM 112017-8**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the Early Childhood Grant for 17-18 school year.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVING THE 1<sup>ST</sup> READING OF THE WELLNESS POLICY  
BOARD ITEM 112017-9**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the 1<sup>st</sup> reading of the wellness policy.

VOTE: 4-0

**DISCUSS/CONSIDER PENDING APPROVAL OF THE 2<sup>ND</sup> READING OF SCHOOL BOARD POLICIES  
BOARD ITEM 112017-10**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the 2<sup>nd</sup> reading of school board policies.

**DISCUSS/CONSIDER APPROVAL OF ESS WAIVER  
BOARD ITEM 112017-11**

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the ESS waiver.

VOTE: 4-0

**DISCUSS/CONSIDER APPROVAL OF NON-RESIDENT CONTRACTS  
BOARD ITEM 112017-12**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve non-resident contracts with Harrison County on a one for one basis.

VOTE: 4-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS  
61.810(1)(b) TO DISCUSS FUTURE ACQUISITION OR SALE OF REAL PROPERTY.  
EXECUTIVE SESSION IS NECESSARY DUE TO LIKELIHOOD THAT PUBLIC  
DISCUSSION COULD AFFECT THE VALUE OF THE PROPERTY.  
BOARD ITEM 112017-13**

Motion was made by Mrs. Jones and seconded by Mr. Haag to enter executive session.

Time Entered: 7:49 pm

Exit Time: 8:21 pm

VOTE: 4-0

**CONSIDER MOTION TO RE-ENTER OPEN SESSION  
BOARD ITEM 112017-14**

Motion made by Mr. Haag and seconded by Mrs. Jones to re-enter open session.

VOTE: 4-0

**CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN  
EXECUTIVE SESSION  
BOARD ITEM 112017-15**

Motion made by Mrs. Jones and Mr. Haag to accept sealed bids on the Gerald Dryden house located at 440 North Main Street, Mount Olivet, Ky. Sealed bids will be due into the Robertson County Board of Education office by 3:00 pm on December 27, 2017. The sealed bids will be opened during the Robertson County Board of Education meeting on December 27, 2017 at 5:00 pm.

VOTE: 4-0

Motion made by Mrs. Jones and Mr. Haag to approve to have an auction on December 16, 2017 on Deming property parcels 4B and 5. Parcels will be sold as separate and as one unit.

VOTE: 4-0

Motion was made by Mrs. Jones and Mrs. Gifford to approve for Superintendent Holbrook to get an appraisal on property and enter into negotiation on the Wells property adjacent to school property.

VOTE: 4-0

**COMMUNICATIONS**  
**BOARD ITEM 112017-16**

RCBOE Special Called Board Meeting for December 27, 2017 at 5:00 pm. The regular board meeting on December 18, 2017 will be cancelled.

**ADJOURNMENT**  
**BOARD ITEM 112017-17**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to adjourn the meeting.  
Time: 8:24 pm

VOTE: 4-0

\_\_\_\_\_ Board Chair

\_\_\_\_\_ Secretary

\_\_\_\_\_ Date