

Robertson County Board of Education
Board Meeting Minutes
March 21, 2016
6:30 pm

Present: Board Members –John Burns-Chair, Angie Knarr, Marsha Jones-vice, Lauren Hughes, Chassica Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden

Others – Jim Hamm-KDE; Jamey Johnson-principal; Holly Linville-DPP; employees-Cayeann Cowan, Cathy Stewart; parents-Miranda McKee, Amy Mers, Melanie & Benjamin Hughes, and Lora Unthank, Shanna Saunders; students-Rachel Unthank, Ephriam Hughes, Torrie Fryman.

Meeting was called to order by Chairman- Dr. John Burns at 6:30. All members present.

APPROVAL OF AGENDA
BOARD ITEM 32116-1

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the agenda.

VOTE: 5-0

RECOGNIZE STUDENT OF THE MONTH-Jamey Johnson
RECOGNIZE CLASSIFIED STAFF OF THE MONTH-Sanford Holbrook
RECOGNIZE CERTIFIED STAFF OF THE MONTH-Jamey Johnson

The following students of the month were recognized by Mr. Johnson and the Board and encouraged to keep up the good work: Ephraim Hughes, Torrie Fryman, Alicia Barker, and Rachel Unthank.

Mr. Johnson recognized Michelle Tanner as the February certified employee of the month and Erica Carpenter as the March certified employee of the month.

Mr. Holbrook, Superintendent, recognized Mike Simpson as the March classified employee of the month.

MOTION TO RECESS
BOARD ITEM 32116-2

Motion was made by Mrs. Jones and seconded by Mrs. Knarr to take a three minute recess.

VOTE: 5-0

REPORTS

PRINCIPAL`S REPORT-Jamey Johnson

Mr. Johnson, Principal, presented his report to the Board discussing last year's internal review report over standard three which is teaching and learning. He mentioned there is always room

for improvement and how issues have been addressed within Robertson County School. Mr. Johnson showed the Board a report of what has been accomplished at the school over the past year and tied it to what standard it targeted. The middle school math program has been restructured and Khan Academy has been implemented. ACT preparation is being completed, and teachers are working in Professional Learning Communities (PLC's) at each teacher's meeting. RTI is being restructured based on assessments, and the school is focusing on novice reduction.

DPP REPORT\INSTRUCTIONAL SUPERVISOR-Holly Linville

Mrs. Linville, D.P.P./IS, presented to the Board that attendance at month 7 is currently at 95.94% compared to last year at 94.15%. Current enrollment is at 343 and expected to be 344 as of tomorrow. Mrs. Linville has been working with education recovery specialist to collect evidence and be prepared for the internal review that will be in April 2016.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Miss Teegarden, Finance Officer, presented a Finance Officer's report and monthly financial report for February 2016 to the Board. An available cash balance of each fund was discussed, total fund cash balance, total revenues and disbursements for the month, and a cash flow projection up through the end of the current school year was reviewed by Board members. The Board reviewed the general fund monthly financial report showing percentages of revenues and expenditures on a year to date and monthly basis. Claims for the month were discussed.

STATE ASSISTANCE PROGRESS/DISTRICT ACTION PLAN-Jim Hamm

Mr. Hamm, KDE, presented to the Board his state assistance report and discussed how data driven the restructuring of the middle school math program has been and the end of course assessments that were created. Instructional strategies are being used and data walls within classrooms. A written system for special education has been implemented and Mrs. Leadingham did a good job rewriting this. He stated how important it is to collect evidence for the internal review that the school will be going through in April. KDE has provided a support by having a social studies consultant come to the school twice that has brought new resources. KDE will also have a consultant come to help negotiate the head start and preschool agreement.

PLC PRESENTATIONS-Cayeann Cowan

Mrs. Cowan, Certified Teacher, presented to the board a PLC presentation by Robertson County High School staff on end of course analysis. Assessments were created in CIITS with the help from education recovery specialist for end of course preparation and results were discussed with the Board.

SUPERINTENDENT REPORT-Sanford Holbrook

Mr. Holbrook reported to the Board that the city has installed new street lights around the school to help with safety while entering and exiting the school at night. He is getting ready to go shopping for used buses, and he has been contacted by someone interested in purchasing the Deming gymnasium. The school is at 61.2 college and career readiness as of today and awaiting KOSSA scores. The district will be moving forward with the implementation of Chromebooks for middle and high school students. Each middle and high school student and teacher will have a Chromebook. The 3rd – 5th grades will be receiving a mobile cart of Chromebooks. The district budget will be reflected to implement a plan to sustain the Chromebooks after the lifespan of the initial purchased and old ones will be sold to help purchase new ones. Mr. Holbrook will be meeting with someone on March 29th to discuss starting a summer feeding program at the school.

He acknowledged Kristen Chinn as a hired certified sub pending board paper work.

APPROVAL OF FEBRUARY 15, 2016 REGULAR BOARD MINUTES MEETING MINUTES

BOARD ITEM 32116-3

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the February 15, 2016 regular board meeting minutes. VOTE: 5-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 32116-4

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the March Claims. VOTE: 5-0

APPROVE FUNDRAISER

BOARD ITEM 32116-5

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the following fundraiser: VOTE: 5-0

School Spirt Coffee-Band-Eric Carpenter-March 21-31

APPROVE TRAVEL/TRIP REQUESTS

BOARD ITEM 32116-6

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the following travel requests: VOTE: 5-0

Travel Requests:

Feb. 18, 2016-Sanford Holbrook-Technology Research-Paris, KY

Feb. 22, 2016-Sanford Holbrook-Superintendent Regional Training-Paris, KY

Feb. 24-28, 2016-Sanford Holbrook, John Burns, Angie Knarr, Marsha Jones, Lauren Hughes, Chassica Sutton-KSBA Annual Conference-Louisville, KY

March 1, 2016-Diana Wells-Regional Prevention Advisory Board Mtg.-Maysville, KY
March 4, 2016-Shanda Gay-NRT Language Mechanics Workshop-Greenup Co., KY
March 4, 2016-Diana Wells-FCCLA Star Events Judge-Maysville, KY
March 10, 2016-Sanford Holbrook, Diana Wells, Sherry Myers-FRYSC Rally-Frankfort, KY
March 16-18, 2016-John Brown and Patrick Kelsch-KHSAA Coaches Meeting-Lexington, KY
March 17, 2016-Rodney Massey-KHSAA Coaches Meeting-Lexington, KY
March 17-18, 2016-Sanford Holbrook-Superintendent Training-Lexington, KY
March 23, 2016-Holly Linville-DAC/CIITS Cadre-Lexington, KY
March 25, 2016-Holly Linville-IC User Training-Georgetown, KY
March 30-31, 2016-Tracy Teegarden & Veronica McConnell-Procurement Training-Lexington, KY
March 31, 2016-Diana Wells-Child Abuse Prevention-Morehead, KY
April 14, 2016-Veronica McConnell-Annual Directors Training-Frankfort, KY
April 15, 2016-Sanford Holbrook, Tracy Teegarden, Sherry Myers-Federal Grant New System Training-Frankfort, KY
July 26-29, 2016-Steven Tuel-Driver Trainer Instructor Workshop-Frankfort, KY
April 20 – 21, 2016-Thomas Mitchell-KCEA Professional Development-Frankfort, KY

Trip Requests:

Feb. 29, 2016-Kim Roberts-Robertson County Public Library-Mt. Olivet, KY
March 4, 2016-Brandi Thayer and FCCLA Members-FCCLA Star Events-Maysville, KY
March 16, 2016-Lenita Henderson and FBLA Members-FBLA Regional Conference-Morehead, KY
March 19, 2016-Diana Wells-Cinderella`s Closet-Lakeside Parke, KY
March 28-31, 2016-Brandi Thayer and FCCLA Members-FCCLA Leadership Conference-Louisville, KY
April 18, 19, & 20, 2016-Lenita Henderson and FBLA Members to State Conference in Louisville, KY
The 2016 middle school volleyball schedule, 2016 softball schedule, 2016 middle school baseball schedule, and the 2016 baseball schedule as presented

Out of State Trip Requests:

May 20, 2016-Kendra Armstrong & Aaron Massey-8th grade trip-Kings Island Math & Science Day-Kings Island, Ohio

APPROVE BUILDING REQUESTS BOARD ITEM 32116-7

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the following building request: VOTE: 5-0

Sam Bustos Day-Scholarship Fund Event-March 13, 2016
Prom/Project Prom-Brandi Thayer-Deming Gym and RCS Gym & Cafeteria-April 30th – May 1, 2016

Head Start Graduation-Amanda Clause-May 19, 2016
Deming/Robertson County Alumni Association-Alumni Banquet-May 28, 2016

**DISCUSS/CONSIDER APPROVING 2016/17 WEBSITE HOSTING RENEWAL
CONTRACT
BOARD ITEM 32116-8**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the website hosting three year renewal contract which includes a redesign and a mobile app.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING TECHNOLOGY PLAN FOR 2016/17
BOARD ITEM 32116-9**

Motion was made by Mrs. Sutton and seconded by Mrs. Hughes to approve the Technology Plan for 2016/17 as presented.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING TERMINATION OF CONTRACT OF SCHOOL
BOARD ATTORNEY
BOARD ITEM 32116-10**

Motion was made by Mrs. Knarr and seconded by Mrs. Hughes to table termination of contract with board attorney.

VOTE: 5-0

**DISCUSS/CONSIDER AMENDING ROBERTSON COUNTY SCHOOL FITNESS
CENTER HOURS OPERATION
BOARD ITEM 32116-11**

Motion was made by Mrs. Knarr and seconded by Mrs. Sutton to amend the Robertson County fitness center new hours of operation: Monday, Tuesday, and Thursdays 5:00pm – 8:00pm and Saturdays 9:00am – 12:00pm

VOTE: 5-0

**DISCUSS/CONSIDER AMENDING ROBERTSON COUNTY SCHOOL FITNESS
CENTER EXTRA SERVICE PAY
BOARD ITEM 32116-12**

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to amend the Robertson County Fitness Center extra service pay from \$25 a day to \$35 a day for the remainder of the 2015/16 year.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING COPIER LEASE CONTRACT FOR SCHOOL
DISTRICT
BOARD ITEM 32116-13**

Motion was made by Mrs. Sutton and seconded by Mrs. Hughes to approve copier lease contract for school district with Toshiba for 63 months which will include 6 new copiers for the district.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING USE OF CONTINGENCY IN BG-1 12-292 FOR TECHNOLOGY IMPROVEMENTS
BOARD ITEM 32116-14**

Motion was made by Mrs. Hughes and seconded by Mrs. Sutton to approve using contingency in BG-1 12-292 for technology improvements.

VOTE: 5-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS 61.810(1) (b) TO DISCUSS STUDENT POLICY. DISCUSS CONFIDENTIAL INFORMATION OF STUDENT. EXECUTIVE SESSION IS NECESSARY DUE TO INVOLVEMENT OF STUDENT AND CONFIDENTIALITY.
BOARD ITEM 32116-15**

Motion was made by Mrs. Knarr and seconded by Mrs. Jones to enter into executive session to discuss confidential information of student. Time: 7:47 pm

VOTE: 5-0

**CONSIDER MOTION TO RE-ENTER OPEN SESSION
BOARD ITEM 32116-16**

Motion was made by Mrs. Hughes and seconded by Mrs. Sutton to re-enter open session. Time: 8:20 pm.

VOTE: 5-0

CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

No action was taken on matters discussed in executive session.

**ADJOURNMENT
BOARD ITEM 32116-17**

Motion was made by Mrs. Hughes and seconded by Mrs. Knarr to adjourn the meeting.

Time: 8:27 pm

VOTE: 5-0

_____ Board Chair

_____ Secretary

_____ Date

