

**Robertson County Board of Education
Board Meeting Minutes
January 28, 2019
6:00 pm**

Present: Board Members –John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Wendell Haag, Kevin Dotson, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assistant Principal—Aaron Massey, Assistant Superintendent/DPP--Holly Linville, Board Attorney--Ray Bogucki

Others: Janelle Fryman, Donnie Fryman, Stephanie Bogucki, Austin Baker, Mike Sparkman

Meeting was called to order by Chairman- Dr. John Burns at 6:00 pm.

**APPROVAL OF AMENDMENT TO AGENDA
BOARD ITEM 12819-1**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve to amend the agenda by adding action item number 15 to Discuss/Consider moving some Ad Hoc funds into 12 month CD's with a FDIC bank through our school broker agent Edward Jones.

VOTE: 5-0

**APPROVAL OF AGENDA
BOARD ITEM 12819-2**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve the agenda.

VOTE: 5-0

RECOGNIZE STUDENTS

The following students of the month were recognized by the Board and encourage to continue their good work: Joe Baker, Torrie Fryman, Allie Earlywine, Corbin Whisman, Easton Hendrix, and Isabel Barnett.

**MOTION TO RECESS
BOARD ITEM 12819-3**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to recess for three minutes.

VOTE: 5-0

REPORTS

ASSISTANT PRINCIPAL-Aaron Massey

Mr. Massey, Assistant Principal, presented the Principal's report to the Board stating Friday is midterm for the third nine weeks. He is currently completing two observations per week.

ASSISTANT SUPERINTENDENT/DPP REPORT-Holly Linville

Mrs. Linville, Assistant Superintendent/DPP, reported to the Board that KOSSA testing is starting at the end of the month. March 20, 2019 will be the ACT test for all juniors. Iready scores from seconded assessments shows a lot of growth. She is going to begin doing observations on K-6 classrooms.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Miss Teegarden, Finance Officer, presented information to the Board reviewing a finance officer report for December 2018, a monthly financial report showing amounts budgeted and percent used up through December 2018, and all bills and claims for January 2019.

BOARD ATTORNEY'S REPORT-Ray Bogucki

Mr. Bogucki, Board Attorney, reported to the Board he is drafting paperwork on easements at Deming property. His contract from last year can be ratified for the continuation of his attorney services. He discussed the KSBA membership with the Board.

ARCHITECT-Mike Sparkman

Mike Sparkman, Architect, presented the Board with an update on the bus garage and ball fields construction project.

SUPERINTENDENT'S REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, presented to the board today was day 101 of school. He is watching the predicted cold weather in the next few days closely. The school has began a new after school snack program where a power snack is provided to students afterschool when ESS is offered. The district tournament will be held at the Robertson County School this year. Administrators are currently working on a grant that will help to get a summer work program.

Mr. Holbrook discussed plans with the Board for attending the annual KSBA conference in February.

APPROVAL OF BOARD MEETING MINUTES

BOARD ITEM 12819-4

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the December 19, 2018 special board meeting minutes, January 2, 2019 organizational board meeting minutes, and January 2, 2019 special board meeting minutes.

VOTE: 5-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 12819-5

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the January 2019 bills.

VOTE: 5-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS

BOARD ITEM 12819-6

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the following fundraisers/travel requests/out of state trips/building use requests and acknowledge personnel actions.

VOTE: 5-0

Travel Request

1/18/19—Billie Jo Gifford to Regional Tech meeting in Ashland, KY

3/7/19 & 3/8/19—Tracy Teegarden to Finance Training in Lexington, KY

7/23/19- 7/26/19—Brandi Thayer to CTE Summer Conference in Louisville, KY

School Related Student Trip Requests

1/15/19—Brandi Thayer to take FCCLA students to the nursing home in Mt. Olivet, KY

1/18/19—Sherry Myers to take Archery students to shoot in Falmouth, KY

1/25/19—Sherry Myers to take Archery students to shoot in Cynthiana, KY

1/30/19—Brandi Thayer to take FCCLA students to the nursing home in Mt. Olivet, KY

2/8/19—Sherry Myers to take Archery students to shoot in Maysville, KY

2/15/19 (Snow Date: 2/22/19)—Brandi Thayer to take FCCLA students to Star Events Regional Competition in Maysville, KY

2/22/19—Brandi Thayer to take FCCLA Regional Officers to plan the spring region meeting in Maysville, KY

3/6/19—Lenita Henderson to take FBLA students to Region 5 Conference in Morehead, KY

3/6/19—Brandi Thayer to take FCCLA students to Spring Regional Meeting in Maysville, KY

3/18/19-3/21/19—Brandi Thayer to take FCCLA members to State Leadership Conference in Louisville, KY

3/23/19—Sherry Myers to take juniors and seniors to Cinderella’s Closet at Lakeside Park, KY

School Related Student Out of State Trip Requests

None.

School Fundraisers

1/30/19-2/13/19—FCCLA to do ButterBraid Pastries fundraiser

2/9/19—Robertson Co. Athletic Boosters to do fundraiser with Jr Homecoming and pictures and glow necklaces (grades 3-6)

Building Use Request

2/9/19—Robertson Co. Athletic Boosters to use the cafeteria for Jr Homecoming Dance

5/25/19—Deming/RCS Alumni to use cafeteria for Alumni Banquet

Personnel

New Hire:

Certified Substitutes: William McKay (pending meeting all board requirements)

Classified Substitutes: Mandy McKee (pending meeting all board requirements) and Derek Doyle (pending meeting all board requirements)

**DISCUSS/CONSIDER APPROVING PARTIAL PAYMENT TO TRACE CREEK CONSTRUCTION FOR CONSTRUCTION PROJECT
BOARD ITEM 12819-7**

Motion was made by Mr. Haag and seconded by Mr. Dotson to approve partial payment to Trace Creek Construction for construction project.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING LIFETIME ROAD EASEMENT OF THE OLD DEMING PROPERTY STARTING AT THE CITY PROPERTY LINE THROUGH PARCEL 1A, 4, & 4R
BOARD ITEM 12819-8**

Motion was made by Mr. Dotson and seconded by Mrs. Gifford to approve lifetime road easement of the old Deming property starting at the city property line through parcel 1A, 4, & 4R.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING KETS 2nd OFFER OF ASSISTANCE FOR 2018-2019
BOARD ITEM 12819-9**

Motion was made by Mrs. Jones and seconded by Mr. Dotson to approve KETS 2nd offer of assistance for \$2,437.

VOTE: 5-0

**DISCUSS/ACKNOWLEDGE 2018/19 KENTUCKY SCHOOL SAFETY CENTER AUDIT
REPORT FROM DECEMBER 2018**

Acknowledged 2018/19 Kentucky School Safety Center audit report from December 2018.

**DISCUSS/CONSIDER APPROVING 1ST READING OF THE 2019-2020 SCHOOL
CALENDAR**

BOARD ITEM 12819-10

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve 1st reading of the 2019-2020 school calendar.

VOTE: 5-0

DISCUSS/ACKNOWLEDGE 2019/20 DRAFT BUDGET

Acknowledgement of 2019/20 draft budget.

**DISCUSS/CONSIDER APPROVING TO SURPLUS TECHNOLOGY EQUIPMENT AND
ITEMS**

BOARD ITEM 12819-11

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve to surplus technology equipment and items.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING SIGN AND APPROVE NON-RESIDENT
CONTRACTS FOR THE 19-20 SCHOOL YEAR**

BOARD ITEM 12819-12

Motion made by Mrs. Jones and seconded by Mr. Dotson to approve non-resident contracts for 19-20.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING KPC MEMBERSHIP AGREEMENT

BOARD ITEM 12819-13

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve KPC membership agreement for 2018-2019.

VOTE: 5-0

**DISCUSS/CONSIDER AMENDING RCS CORE BELIEFS, MISSION, AND VISION
BOARD ITEM 12819-14**

Motion was made by Mr. Dotson and seconded by Mrs. Gifford to approve amending the current RCS core beliefs, mission, and vision.

VOTE: 5-0

**DISCUSS/CONSIDER APPROVING AUDIT PROPOSAL FY ENDING JULY 1, 2018-
JUNE 30, 2019 (DENISE KEENE)
BOARD ITEM 12819-15**

Motion was made by Mrs. Jones and seconded by Mr. Dotson to approve the audit proposal submitted from Denise Keene for fiscal year ending June 30, 2019.

VOTE: 5-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO
KRS61.810(1)(b) TO DISCUSS FUTURE ACQUISITION OR SALE OF REAL
PROPERTY AND POSSIBLE LITIGATION. EXECUTIVE SESSION IS NECESSARY
DUE TO LIKELIHOOD THAT PUBLIC DISCUSSION COULD AFFECT THE VALUE
OF THE PROPERTY OR LITIGATION.**

BOARD ITEM 12819-16

None.

CONSIDER MOTION TO RE-ENTER OPEN SESSION.

BOARD ITEM 12819-17

None.

**CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN
EXECUTIVE SESSION.**

BOARD ITEM 12819-18

None.

**DISCUSS/CONSIDER MOVING AD HOC FUNDS INTO 12 MONTH CD'S WITH A
FDIC BANK THROUGH OUR SCHOOL BROKER AGENT EDWARD JONES**

BOARD ITEM 12819-19

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve moving AD HOC funds into 12 month CD's with a FDIC bank through our school broker agent Edward Jones.

VOTE: 5-0

COMMUNICATIONS
BOARD ITEM 12819-20

None.

ADJOURNMENT
BOARD ITEM 12819-21

Motion was made by Mrs. Jones and seconded by Mr. Haag to adjourn the meeting.
Time: 8:02 pm

VOTE: 5-0



Board Chair



Secretary

2-18-19 Date