

Robertson County Board of Education
Board Meeting Minutes
April 17, 2017
6:30 pm

Present: Board Members –John Burns-Chair, Marsha Jones-vice, Lauren Hughes, Wendell Haag, Darlene Gifford, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden

Others-Jamey Johnson-principal, Holly Linville-DPP; students-Kendon Harmon, Devin Craig, Abby Earlywine, Zoey Earlywine, Ruby Gay; parents-Becky Harmon, Tim Harmon, Adam Logan, Jeff Earlywine, Shanda Gay, Wesley Gay

Meeting was called to order by Chairman- Dr. John Burns at 6:30 pm. All members present.

APPROVAL OF AGENDA
BOARD ITEM 41717-1

Motion was made by Mrs. Hughes and seconded by Mrs. Jones to approve the agenda.
VOTE: 5-0

RECOGNIZE STUDENTS OF THE MONTH

The following students of the month were recognized and encouraged to keep up the good work: Devin Craig, Abby Earlywine, Kendon Harmon, Ruby (Carlie) Gay, Dylan Moore, Kendon Harmon, and Alicia Barker.

MOTION TO RECESS
BOARD ITEM 41717-2

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to take a three minute recess.
VOTE: 5-0

REPORTS

PRINCIPAL`S REPORT-Jamey Johnson

Mr. Johnson, Principal, presented his Principal`s report to the Board stating the school is preparing for KPREP testing. Teachers have been working with a pacing guide all year and have stayed on track. There will be another EOC benchmark testing this Friday. The district is looking at options to spread out testing for next year. Brodey Harris was chosen as 2017 Governor`s Scholar recipient.

DPP REPORT\INSTRUCTIONAL SUPERVISOR-Holly Linville

Mrs. Linville, D.P.P./IS, presented an attendance report to the Board stating current year to date attendance is at 96.64%. The district is expecting good attendance the last 4 weeks of school. Current enrollment is at 376.

FINANCE OFFICER`S REPORT-Tracy Teegarden

Miss Teegarden, Finance Officer, presented a Finance Officer`s report and monthly financial report for March 2017 to the Board. An available cash balance of each fund was discussed, total funds cash balance, total revenues and disbursements for the month, the bank reconciliation, and Board members reviewed a cash flow projection up through the end of the school year. The Board reviewed the general fund monthly financial report showing percentages of revenues received for the year and expenditures paid to date compared to amounts budgeted. A list of all bills for April 2017 was received by for approval.

STATE ASSISTANT REPORT-Holly Linville

A state assistance report was made by Mrs. Linville for Mrs. Docter, KDE, thanking the Board for their participation in the management audit. The team was complimentary of the school. The report could take up to 90 days to receive. The district has not received notification on if they received the DURR grant yet. They are also working on another grant that will be used towards implementing a summer program.

SUPERINTENDENT REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, began his report by scheduling a special called board meeting on April 27, 2017 at 6:00pm for the Superintendent evaluation. The district received their new school bus today. It is bus number 1927. The stage curtain is currently being installed. The district did receive a stock donation from Mr. Hester that has been received by the districts broker account with Edward Jones. The management audit may be addressed at either the June or the August 2017 state board meeting.

APPROVAL OF MARCH 20, 2017 BOARD MEETING MINUTES BOARD ITEM 41717-3

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve the March 20, 2017 board meeting minutes. VOTE: 5-0

APPROVE BILLS AND CLAIMS BOARD ITEM 41717-4

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve the April bills and claims previously mailed and/or presented. VOTE: 5-0

**APPROVE/ACKNOWLEDGE TRAVEL/TRIP REQUESTS/OUT OF STATE TRIP/
PERSONNEL ACTIONS/FUNDRAISERS/BUILDING REQUEST
BOARD ITEM 41717-5**

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve the following travel/trip requests/out of state trip/personnel actions/fundraisers/building requests: VOTE: 5-0

Travel Requests:

April 28, 2017-Thomas Mitchell-KCEA Mtg.-Versailles, Ky.
March 22, 2017-Sanford Holbrook-FFA Competition-Morehead, Ky.
May 3, 2017-Joyce Massey-Health Coordinator Bootcamp-Lexington, Ky.
May 4, 2017-Diana Wells-CCC Mtg.-BTADD-Regional Mtg.-Maysville, Ky.
June 12, 2017-Shanda Gay/Holly Linville/Kristina Wooldridge-Google Classroom-Florence, Ky.
June 14, 2017-Holly Linville; Kristina Wooldridge-Phase 3 Google Training-Morehead, Ky.
June 14, 2017-Shanda Gay-Writing-Morehead, Ky.
June 15, 2017-Holly Linville; Kristina Wooldridge-Persistence to Graduation Summit-Lexington, Ky.
July 11-14, 2017-Steven Tuel-Driver Trainer-Frankfort, Ky.

Trip Requests:

April 22-23, 2017-Project Prom to YMCA-Maysville, Ky.
April 24, 2017-Tamara Leadingham-Transition Services for Grades 8-12-Morehead, Ky.
April 27, 2017-G.Massey/L.Ishmael-Grades 1-2-Taylor Elementary program review-Brooksville, Ky.
May 1, 2017-G. Massey-Grade 1-Newport Aquarium-Newport, Ky.
May 4, 2017-T.Woods/K.King-Grade 3-Blue Licks Park-Carlisle, Ky.
May 8, 2017-Lenita Henderson-FBLA luncheon-Maysville, Ky.
May 9, 2017-L.Ishmael-Grade 2-Blue Licks Park-Carlisle, Ky

Out of State Trip Requests:

May 3, 2017-L.Ishmael-Grade 2-Cincinnati Museum-Cincinnati, Ohio

Acknowledge Personnel Actions:

none

Fundraiser Requests:

none

Building Use Requests:

May 4, 2017-Headstart Program-Cadi Tucker

**DISCUSS/CONSIDER APPROVING CREATING POSITION OF CLERK TO
DIRECTOR OF SPECIAL EDUCATION
BOARD ITEM 41717-6**

Motion was made by Mr. Hughes and seconded by Mr. Haag to approve creating a position of clerk to the director of special education. VOTE: 5-0

**DISCUSS/CONSIDER SALARY SCHEDULE FOR 2017/18
BOARD ITEM 41717-7**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve the 2017-18 salary schedule with changes recommended made by the board and did include a 1% raise for all staff. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING FIRST READING OF UPDATED POLICY AND
PROCEDURES
BOARD ITEM 41717-8**

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to approve the 1st reading of the following updated policies: 08.132 and 09.122 with changes recommended by the board. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING SECOND READING OF UPDATED POLICY AND
PROCEDURES
BOARD ITEM 41717-9**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve the second reading of the following updated board policies: 08.132 and 09.122 VOTE: 5-0

**DISCUSS/CONSIDER APPROVING ALLOWING 2017 SENIORS TO GRADUATE
WITH MINIMUM REQUIREMENTS
BOARD ITEM 41717-10**

Motion was made by Mrs. Hughes and seconded by Mr. Haag to approve allowing the 2017 seniors with minimum requirements to graduate. VOTE: 5-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS
61.810(1)(b) TO DISCUSS FUTURE ACQUISITION OR SALE OF REAL PROPERTY.
EXECUTIVE SESSION IS NECESSARY DUE TO LIKELIHOOD THAT PUBLIC
DISCUSSION COULD AFFECT THE VALUE OF THE PROPERTY
BOARD ITEM 41717-11**

Motion was made by Mr. Haag and seconded by Mrs. Jones to enter executive session pursuant to KRS 61.810(1)(b) to discuss future acquisition or sale of real property. Executive session is necessary due to likelihood that public discussion could affect the value of the property. Time: 8:00 pm VOTE: 5-0

**CONSIDER MOTION TO RE-ENTER OPEN SESSION
BOARD ITEM 41717-12**

Motion was made by Mrs. Haag and seconded by Mrs. Jones to re-enter open session.
Time: 8:18 pm

VOTE: 5-0

**CONSIDER MOTION TO TAKE ACTION ON MATTERS DISCUSSED IN
EXECUTIVE SESSION
BOARD ITEM 41717-13**

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve Superintendent Holbrook to sell donated stock in Edward Jones account.

VOTE: 5-0

COMMUNICATIONS

Board member Lauren Hughes turned in her resignation from the school board effective 4/17/17.

The Board acknowledged Mrs. Tammy Gray's retirement effective June 1, 2017.

**ADJOURNMENT
BOARD ITEM 41717-14**

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to adjourn the meeting.
Time: 8:20 pm

VOTE: 4-0

_____ Board Chair

_____ Secretary

_____ Date