

Robertson County Board of Education
Board Meeting Minutes
January 18, 2016
6:30 pm

Present: Board Members –John Burns-Chair, Angie Knarr, Marsha Jones-vice, Lauren Hughes, Chassica Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden,

Others – Jim Hamm-KDE; Jamey Johnson-principal; Holly Linville-DPP; employees-Karen King, Rhonda Bex; Fred Carter-KASA; parents-Michelle Workman, Lisa Highlander, Chris Highlander John Workman, Gerry Becker, Chris Gooden, John Pilosky, Kevin Dotson; students-Carolyn Highlander; Community-Lesley Martin, Troy Martin, and Alan Lainhart.

Meeting was called to order by Chairman- Dr. John Burns at 6:31. All members present.

APPROVAL OF AGENDA AND AGENDA AMENDMENTS
BOARD ITEM 11816-1

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the agenda.

VOTE: 5-0

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to approve the agenda amendments.

VOTE: 5-0

RECOGNIZE STUDENT OF THE MONTH-Jamey Johnson
RECOGNIZE CLASSIFIED STAFF OF THE MONTH-Sanford Holbrook
RECOGNIZE CERTIFIED STAFF OF THE MONTH-Jamey Johnson

Principal Mr. Johnson and Chairman Dr. Burns recognized the following students of the month and encouraged them to keep up the good work: Ethan McFarland, Carolyn Highlander, and Caitlin Fetters.

Superintendent Holbrook and Chairman Dr. Burns recognized the classified employee of the month, Rhonda Bex, for a great job assisting within the kindergarten classroom and helping with many other activities throughout the school.

Principal Mr. Johnson and Chairman Dr. Burns recognized the certified employee of the month, Karen King, for an outstanding job teaching third grade students. The schools third grade teachers are being recognized as some of the best in the state.

REPORTS

PRINCIPAL`S REPORT-Jamey Johnson

Jamey Johnson, Principal, presented his Principal's report to the Board stating the education recovery specialist with KDE has provided the school with a timeline for state tests. Teachers are going to be doing model testing in CIITS to time their testing. There have been some issue in the past with not having enough time to finish, so hopefully this will help improve timing. Mr. Johnson has completed nine elcot walkthroughs since the beginning of January. Technology usage within the classroom will be improving as the year continues.

DPP REPORT\INSTRUCTIONAL SUPERVISOR-Holly Linville

Holly Linville, D.P.P. /IS, reported attendance at month 5 at 96.11%. Attendance at month 5 last year was at 91.97%. Current enrollment is at 342 plus a student returning tomorrow. Mrs. Linville got the lead report submitted today and will be going through an attendance audit this week by Scott Rose with KDE. There are currently twelve students enrolled in college classes at Maaysia Community and Technical College for 2nd semester classes.

FINANCE OFFICER`S REPORT-Tracy Teegarden

Tracy Teegarden, Finance Officer, presented a December 2015 Finance Officer's report and monthly financial report to the Board. An available cash balance of each fund was discussed, total revenues and disbursements for the month, and a cash flow projection up through the end of the current school year was reviewed by Board members. The Board reviewed the general fund monthly financial report showing percentages of revenues and expenditures on a year to date and monthly basis.

STATE ASSISTANCE PROGRESS/DISTRICT ACTION PLAN-Jim Hamm

Jim Hamm, KDE, reported a state assistance report to the Board stating how a career and technical specialist along with a novice reduction coach has come to the school to help assist teachers. Mr. Hamm reported that he has helped organize a training for teachers and administrators to attend a training on February 5, 2016 in Lexington, KY regarding systems which will be very beneficial. He wants to make sure that Professional Learning Communities (PLC's) are continued and succeed because they can be a great help for a school district.

SUPERINTENDENT REPORT-Sanford Holbrook

Sanford Holbrook, Superintendent, reported to the Board how he has been working with students to get them career ready. All seven students he worked with last week passed testing and are career ready. Three students attending vocational school for nursing passed their exams receiving license. Administrators and teachers have really been putting an emphasis on students and challenging them with the Lexia and Reading Plus reading programs. Mr. Holbrook is currently working with the city to get lights in front of the school along highway 62 to improve the safety for anyone exiting or entering school grounds after dark.

**APPROVAL OF DECEMBER 21, 2015 REGULAR BOARD MINUTES AND JANUARY 5, 2016 SPECIAL BOARD MINUTES AND JANUARY 5, 2016 ORGANIZATIONAL MEETING MINUTES
BOARD ITEM 11816-2**

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to approve the December 21, 2015 regular board meeting minutes and the January 5, 2016 Special Board Meeting Minutes and January 5, 2016 Organizational Meeting Minutes. VOTE: 5-0

**APPROVE BILLS AND CLAIMS
BOARD ITEM 11816-3**

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to approve the December Claims. VOTE: 5-0

**APPROVE FUNDRAISER REQUESTS
BOARD ITEM 11816-4**

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to approve the following fundraisers: VOTE: 5-0

Robertson Co. Athletic Boosters-Valentine`s Day Dance Grades 3-6 Feb. 6, 2016
Lenita Henderson & Timothy Miller-E-Discovery-candles, wreaths, etc- Business and Integrated Social Studies Students sell during Feb 12 and 16, 2016 ballgames in lobby
Kendra Armstrong-Class of 2019-Little Caesars Pizza Kits-money for Senior trip, graduation, prom, etc-Feb. 1-19, 2016

**APPROVE TRAVEL/TRIP REQUESTS
BOARD ITEM 11816-5**

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to approve the following travel requests: VOTE: 5-0

Travel Requests:

Jan. 26, 2016-Thomas Mitchell-Community Ed-KCEA Legislative Breakfast-Frankfort, Ky.
Jan. 28, 2016-Diana Wells-FRYSC Community Collaborations for Children Meeting, Maysville, Ky.

Trip Requests:

Jan. 13, 2016-John Brown-Athletics Trip to Maysville Cinema-Maysville, Ky.
Jan. 27, 2016-Holly Linville-Seniors to tour MCTC-Maysville, Ky.
Feb. 11, 2016-Frank Gifford-FFA-Farm Machinery Show-Louisville, Ky

**APPROVE BUILDING REQUESTS
BOARD ITEM 11816-6**

Motion was made by Mrs. Jones and seconded by Mrs. Hughes to approve the following building request: VOTE: 5-0

Robertson Co. Athletic Boosters- Use cafeteria for Valentine`s Day Dance Feb. 6, 2016
Robertson Co. Farm Bureau Agriculture Fair-Sept. 15-17, 2016

DISCUSS/ACKNOWLEDGE 2016/17 DRAFT BUDGET

Finance Officer-Tracy Teegarden presented the 2016/17 draft budget to the board.

APPROVE 2016/17 OUT OF DISTRICT STUDENT CONTRACT BOARD ITEM 11816-7

Motion was made by Mrs. Knarr and seconded by Mrs. Jones to approve the 2016-2017 out of district student contract on a one for one basis with Bracken County School District. VOTE: 5-0

DISCUSS/CONSIDER APPROVEING SFCC OFFER OF ASSISTANCE BOARD ITEM 11816-8

Motion was made by Mrs. Hughes and seconded by Mrs. Sutton to approve the SFCC Offer of Assistance of \$5,920. VOTE: 5-0

LETTER TO TRANSPORTATION DEPARTMENT BOARD ITEM 11816-9

Motion was made by Mrs. Knarr and seconded by Mrs. Jones to approve the letter drafted to the Kentucky Department of Transportation regarding lighting in front of Robertson County School along highway 62. VOTE: 5-0

DISCUSSION FROM BOARD MEMBERS OR AUDIENCE

The Board discussed selection of a new Board attorney.

The Board heard a report from audience member, Mr. Carter, from KASA regarding the progress of new Superintendent Holbrook. He stated he has seen a lot of positive things going on at RCS. He stated that he believes the Robertson County School District has the right purpose for moving things further and improving RCS even further.

The Board heard a report from audience member Troy Martin with Farm Bureau with plans for the next fair day at RCS. Farm Bureau invited more participation from classrooms and clubs on fair day.

The Board heard a report from audience member Allen Lainhart regarding the progress of a new extracurricular archery program at RCS. Many students have expressed interest in the program and they would have enough students in grades 4–12 to have at least two teams beginning next school year. The Board discussed the cost of implementing the new activity at RCS. Mr. Hamm

is checking into the school receiving some matching funding and Mr. Holbrook is going to check on getting some donations to help with the startup costs.

A concerned parent addressed Board. Superintendent Holbrook stated this was not an issue the Board could address and any concerns could be brought to the attention of school administration such as Principal or Superintendent.

ADJOURNMENT

BOARD ITEM 11816-10

Motion was made by Mrs. Hughes and seconded by Mrs. Knarr to adjourn the meeting.

Time: 8:06 pm

VOTE: 5-0

_____ Board Chair

_____ Secretary

_____ Date